

INRW0420– *Integrated Reading and Writing*

*The Teaching & Learning Center
South Plains College*

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Office Location/Hours: Reese Center, Building 3, office 307C

Monday	Tuesday	Wednesday	Thursday	Friday
1-3	11-1	1-3	11-1	1-3 (by appt)

Office hours are subject to change, but you will be notified immediately and in writing when they occur. Although rare, I may have to miss scheduled office hours from time to time this semester due to meetings and appointments, but I will always leave a note posted on my door and on Blackboard informing you of my absence.

Department: The Teaching and Learning Center/Education Department

Course: *INRW 0420, Integrated Reading & Writing*

This course is not part of the core curriculum; however, completion of this course with the grade of B or better will satisfy TSI requirements in reading and writing

Prerequisites: Recommendation based on assessment and meeting the criteria set for placement.

Textbook & Required Materials:

- Kemper, Meyer, Van Rys and Sebranek. *Fusion Book 1, 2nd Edition*. Wadsworth Cengage Learning. (2016) + Access Code for MindTap (*Please note these items should be purchased together as a bundle from the bookstore, ISBN #9781305103733. Should you choose to purchase these items individually, online or otherwise, you will not receive the bundle discount from the publisher and may spend more money.*)
- Eskens, Allen. *The Life We Bury* (*You will need this book by later October. You may purchase online, order from the bookstore or you may check out from a local library.*) ISBN#9781616149987
- Access to a computer and printer for out-of-class writing assignments.

Course Description:

This is a combined lecture/lab, performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills with basic skills in writing a variety of academic essays. This is a course with a required lab. The course fulfills TSI requirements for reading.

Student Learning Outcome: Upon successful completion of this course, students will

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of standard English in reading and writing.

Assessment: Students will demonstrate these skills by performance in class, on tests and in writings

Course Evaluation:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

0-59 = F

Grades are based on the following percentages:

MindTap	25%
Daily Assignments/Homework/Rough Drafts	25%
Essays (4 total)	20%
Midterm Exam	15%
Final Essay/Portfolio and Final Exam	15%

Course Requirements/Student Responsibilities:

- Attend class and be aware of announcements made in class.
- Inform instructor of late arrival immediately after class. You are responsible for keeping up with absences/tardies and can check regularly in Aplia under Gradebook.
- Complete homework early enough to seek help if needed.
- Be familiar with information in the syllabus, especially attendance, grading, and test policies.
- Take care of personal needs before and after class.
- Keep all electronic devices in mute or off mode and out of sight. Be courteous.
- Treat others in the class with the same respect you expect to be treated with. Conduct yourself in a professional manner at all times. Students who disrupt the learning environment will be asked to leave the class, and/or dropped from the course.
- **Academic Integrity/Plagiarism:** It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a serious offense and renders the offender liable to serious consequences, possibly suspension.

Required Material for Class:

You are required to bring the following items to **every class** (unless otherwise noted by the instructor):

1. Textbooks
2. Pens, pencils, and highlighters
3. Notepad and/or loose-leaf (binder) paper

From time to time, I will ask you to bring additional things to class; this will be mentioned in class and posted as an announcement in Blackboard prior to the following class.

Please note: failure to have these required materials with you could result in you being considered unprepared for class and being asked to leave, which will result in an absence from the class.

Attendance Policy:

- Students are expected to attend ALL class meetings.
- Attending class means being physically and mentally present and aware in class!
 - If you sleep in class, you will be marked absent, and you may be asked to leave the class.
- If you arrive after class has started, you will be counted tardy.
- Two tardies will be considered equivalent to one absence.
 - If you arrive late, please inform the instructor immediately after class has ended that you were present. Failure to do so may result in your being marked absent for that class.
- It is expected that you will take care of any personal items prior to class. During an exam or quiz, if you leave to use the restroom, you will not be allowed back in, as this is disruptive to others in class:
 - Only in extreme emergencies will a student be allowed to leave and come back in during any type of testing situation. They will be asked to leave their things (e.g., cellphone) in the classroom.
- Students *may* be dropped after their 4th absence from class, including tardies that count as absences.
- Students dropped by the instructor will be dropped with the grade of 'F' or 'X' depending on the student's current overall grade in the course at the time of administrative drop.

What I Expect from You:

- Attend class and be aware of announcements made in class. If you will miss a class, please email the **instructor in advance**. ****Please note – you are responsible for following up with the instructor and other students to get any handouts and/or notes from the missed class.**
- Assignments are due on the dates listed in the schedule, whether online or in-class assignments. **Even if you are out of class, you are still expected to meet deadlines.** Therefore, you will need to make arrangements to get work and assignments to the instructor by the due date!

****Late work:**

- **If you are absent from class, late assignments will be accepted IF AND ONLY IF the student has been in email contact with the instructor before the missed class and received permission to turn in the late assignment. You must print my response and attach it to your work.**
- **If you are present in class but forgot your assignment, with my permission and at my discretion, you may turn it in to me by the deadline we discuss. If we go over a homework assignment in class, **No Late Work Will Be Accepted.****
- Complete homework early enough to seek help if needed.
- Keep an ongoing record of all of your assignments. When I pass graded work back to you, it is expected that you **will keep assignments for your records and for your end of semester project/portfolio.**
- Be familiar with information in the syllabus, especially attendance, grading, and test policies.
- Take care of personal needs before and after class – not during.

Civility in the Classroom

Please treat others in the class (e.g., the instructor, fellow students, and guest speakers) with the same respect with which you expect to be treated. Conduct yourself in a professional manner at all times. Students who disrupt the learning environment will be asked to leave the class, and/or dropped from the course.

Class Preparation

Be prepared for class!!!! Being prepared means:

- Bringing required materials (e.g., textbooks, pens/pencils) to class
- Reading the materials **BEFORE** class
- Completing assignments/quizzes/homework **BEFORE** class:
 - If I see a student completing homework, assignments, or quizzes in class, during class time, that assignment will not be accepted.
- Listening to others, and participating.

Campus Resources/Policies:

Tutoring: Dr. Gail Malone or Dalila Gonzales, 806-716-2241 or dgonzales@southplainscollege.edu. Each semester, tutor schedules are posted in classrooms and various other locations around campus as they become available. Please make special note that all tutoring services at SPC are free to students.

*****Toni Ivey is located in building 3, room 318G.** She is a wonderful resource for help and tutors in many areas, including reading and writing!***

Health & Wellness Center: The counselors at the Health & Wellness center can advise you confidentially. They can also help you access other resources on campus and in the local community. You can schedule an appointment with a counselor by calling 716-2529.

Student with Disabilities: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) & Lubbock Center 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Reese Food Pantry: The food pantry can be accessed twice a month only by any given student. No questions will be asked. Should a student express additional needs while here, I will be more than happy to assist them by providing information on resources in the community.

Location: Reese Center Building 8, Monday-Friday 8:00 am-4:00 pm. The pantry is open to all current SPC students & employees. Questions? Call 716-2236