

## Course Syllabus

Course: **CDEC 1319-151 ~ Child Guidance**  
Semester: Spring 2021  
Online Instructor: Cherri Stallings  
Class Times: Online ~ Blackboard  
Office: Reese Campus Building 5  
Office hours: Remote, by appointment  
Phone: (806) 392-4122 (Mobile)  
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*"South Plains College improves each student's life."*

### GENERAL COURSE INFORMATION

#### Course description

This course is an exploration of guidance strategies for promoting pro-social behaviors with individual and groups of children. The emphasis is on positive guidance principles and techniques, family involvement and cultural influences. Practical application through direct participation with children is required.

\*Co-requisite course CDEC 1166.200 PRACTICUM

**Student Learning Outcomes** - \*See STANDARDS page following course information.

	NAEYC Standards	NAEYC Supportive Skills
Describe theories related to child guidance	4a	SS2 SS3
Explain how guidance promotes autonomy, self-discipline, and pro-social skills	4b	
Identify familial and cultural influences on child guidance	4c	
Apply guidance techniques	4d	

**Course Objectives** SCANS (C) and Foundations (F) Skills attached.

**1. Summarize theories related to child guidance.**

- Outline guidance techniques to use with different age children based on developmental needs and abilities.
- List the characteristics of positive/supportive interactions with children at different stages of development.
- Contrast positive and negative forms of guidance.
- Summarize children's social development.

**2. Explain how guidance promotes autonomy, self-discipline and pro-social skills.**

- Describe development of self-concept and self-esteem.
- Discuss the process of emerging self-discipline.
- List the positive social behaviors which should be encouraged in classroom settings.
- Explain how positive guidance promotes growth and development.
- Describe development of moral competence in children.
- Explain the role of indirect guidance techniques in classroom management.

**3. Recognize the importance of families and culture in guiding children.**

- Discuss anti-bias curriculum goals.
- Describe how cultural differences affect guidance.
- Discuss the role of culture in children's interactions and responses to conflict.
- Describe the importance of working with parents to solve guidance issues.
- Discuss family-issues which may influence children's behaviors and ways
- Assist children in coping with stressful or frightening situations.

**4. Promote development of positive self-concept and pro-social behaviors in children.**

- Discuss how a teacher's guidance techniques affect children's self-esteem.
- Demonstrate techniques teachers can use to facilitate positive social interactions among children.

**5. Apply appropriate guidance methods to specific situations relating to children's behaviors.**

- Observe and record children's behavior using anecdotal records.

- b. Give examples of individualized behavior plans that classroom teachers may be given to implement with children with special needs.
- c. Demonstrate appropriate ways of communicating w/children. (active listening, I-messages, positive statements)
- d. Use developmentally appropriate group management strategies to provide an atmosphere that enhances learning.
- e. Demonstrate skills in classroom management and guidance techniques as they relate to common problem behaviors (biting, hitting, tantrums, inappropriate language, high activity level, etc.)
- f. Recognize true problem behaviors and identify professional resources for developmental or family needs
- g. Demonstrate skills in helping children resolve conflicts

**Evaluation Methods**

- 1. Attendance & Participation in discussion
- 2. Weekly Discussion Board- 2 Post due every Tuesday before 11:59 PM
- 3. Weekly reading assignments
- 4. Effective Transitions Project

**Academic Integrity**

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

**Cheating** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in the office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of coursework. This applies to quizzes of whatever length, as well as final examinations, to daily reports and to term papers.

**Plagiarism** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from themes, reports or other writings of a fellow student, is guilty of plagiarism.

**SCANS & Foundations skills** \*See correlation to Course Competencies, and attached SCANS & Foundations Skills.

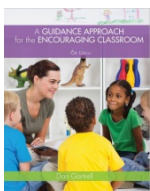
Resources	Systems	Thinking Skills
Information	Technology	Personal Qualities
Interpersonal Skills	Basic Skills	

**Verification of Workplace Competencies**

Students will complete a project on Effective Transitions. A copy will be included in the student's **Professional Portfolio** during the CDEC 1292 capstone course.

**Specific Course Information**

**Text and Materials**



**A Guidance Approach for the Encouraging Classroom / Edition 6**  
 Dan Gartrell (2014)  
 Wadsworth Cengage Learning ISBN: 1133938930

## Computer Requirements

It is the responsibility of the student to have the necessary computer resources and skills to take this class. Students are not required to purchase their own computer but must have access to one that meets specifications. Computer labs are available for student use on the Levelland, Lubbock, & Reese campuses.

You will need:

- Microsoft Word
- Adobe Reader
- Anti-Virus Software

See SPC Instructional Technology Resources:

<http://www.southplainscollege.edu/instructional-technology/instructional-technology.php>

**FREE Office 365 for students** <https://www.microsoft.com/en-us/education/products/office>

Adobe Acrobat Reader - <https://get.adobe.com/reader/>

## Attendance Policy

Students in this course attend class online. Attendance includes logging into the course **2-3 times per week**, to be documented through the Blackboard system.

If a student finds that he/she cannot complete the requirements of this course in a successful manner, it is the responsibility of that student to initiate a drop from the course. **Course withdrawals** are done through the registrar's office. See instructions on Drop Process in Blackboard in Syllabus Folder. Last drop date for the college is **April 29, 2021**.

## Assignment Policy

All assignments will be completed and/or submitted in Blackboard. Assignments are due on the dates specified in the course calendar, by 11:59pm. Late assignments will be docked 10% of the value per week, unless prior arrangements have been made with instructor.

*Please do not wait until the last minute to turn in assignments, or you may have problems.*

## Exam Policy

Exams will be administered only on given dates/times, unless prior arrangements have been made with instructor.

## Communication Policy

- ➔ Primary communication between instructor and students in this course should take place through **Blackboard Mail**.
- ➔ Outside the Blackboard system, any electronic communication between instructor and students in this course will utilize the South Plains College email systems. Instructor will not initiate communication using private email accounts. Students are encouraged to **check SPC email on a regular basis. If you need to email the instructor you need to have the subject of the email to be CDEC 1319 Child Guidance followed by the subject of the email. Example: CDEC 1319 Child Guidance: Question about Assignment 1**
  - ➔ **Students may expect instructor responses to email messages within 48 hours.**

## Student Conduct

Students are expected to follow the standards of student conduct as defined in SPC Student Guide. See signature form.

## Campus Carry

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: ([http://www.southplainscollege.edu/human\\_resources/policy\\_procedure/hhc.php](http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)) Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

## Grading Policy

Grades for this class will be determined by the following criteria:

Syllabus Quiz	50 points
Discussion Board (25 Post @ 16)	400 points
Mid Term Exam	125 points
Key Assessment	300 points
Final Exam	125 points
	1000 points

900-1000	90%	A
800-899	80%	B
750-799	75%	C
700-749	70%	D
699 & below		F

**NOTE:** Students must earn a **C** or above for course to be applied to a Child Development certificate or degree.

## COURSE OUTLINE

- I. Part One: Foundations of a Guidance Approach
  - a) The Guidance Tradition
  - b) Child Development, Brain Development, and Guidance
  - c) Mistaken Behavior: Understanding Conflicts, Aggression, and Challenging Behavior
  - d) Guidance in the Classroom
- II. Part Two: Creating the Encouraging Classroom
  - a) Organizing the Encouraging Classroom
  - b) Managing the Encouraging Classroom
  - c) Leadership Communication with the Group
  - d) Leadership Communication with the Individual
- III. Part Three: Solving Problems in the Encouraging Classroom
  - a) Conflict Management
  - b) Problem Solving Mistaken Behavior
  - c) Guidance through Intervention
  - d) Liberation Teaching:
  - e) A Guidance Response to Violence in Society

## ACCOMMODATIONS

### Diversity Statement

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

### Disabilities Statement

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Coordinator of Disability Services. For more information visit the Disability Services Office at Reese Center, Building 8, or call 806-716-4654.

### Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Crystal Gilster, Director of Health and Wellness at 806-716-2362 or email [cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

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## SCANS COMPETENCIES

### RESOURCES

C-1 TIME – Selects goals-relevant activities, ranks them, allocates time, prepares and follows schedules.

C-2 MONEY – Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.

C-3 MATERIALS AND FACILITIES – Acquires, stores allocates, and uses materials or space efficiently.

C-4 HUMAN RESOURCES – Assesses skills and distributes work accordingly, evaluates performances and provides feedback.

### INFORMATION – Acquires and Uses Information

C-5 Acquires and evaluates information.

C-6 Organizes and maintains information.

C-7 Interprets and communicates information.

C-8 Uses computers to process information.

### INTERPERSONAL – Works with Others

C-9 Participates as members of a team and contributes to group effort.

C-10 Teaches others new skills.

C-11 Serves Clients/Customers – works to satisfy customer's expectations.

C-12 Exercises Leadership – communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies.

C-13 Negotiates – works toward agreements involving exchanges of resources; resolves divergent interests.

C-14 Works with Diversity – works well with men and women from diverse backgrounds.

### SYSTEMS – Understands Complex Interrelationships

C-15 Understands Systems – knows how social, organizational, and technological systems work and operates effectively with them.

C-16 Monitors and Corrects Performance – distinguishes trends, predicts impacts on system operations, diagnoses systems performance and corrects malfunctions.

C-17 Improves or Designs Systems – suggests modifications to existing systems and develops new or alternative systems to improve performance.

### TECHNOLOGY – Works with a Variety of Technologies

C-18 Selects Technology – chooses procedures, tools, or equipment, including computers and related technologies.

C-19 Applies Technology to Task – understand overall intent and proper procedures for setup and operation of equipment.

C-20 Maintains and Troubleshoots Equipment – prevents, identifies, or solves problems with equipment, including computers and other technologies.

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## FOUNDATIONS SKILLS

### BASIC SKILLS—Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks

F-1 Reading—locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules.

F-2 Writing—communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs, and flow charts.

F-3 Arithmetic—performs basic computations; uses basic numerical concepts such as whole numbers, etc.

F-4 Mathematics—approaches practical problems by choosing appropriately from a variety of mathematical techniques.

F-5 Listening—receives, attends to, interprets, and responds to verbal messages and other cues.

F-6 Speaking—organizes ideas and communicates orally.

### THINKING SKILLS—Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason

F-7 Creative Thinking—generates new ideas.

F-8 Decision-Making—specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.

F-9 Problem Solving—recognizes problems, devises and implements plan of action.

F-10 Seeing Things in the Mind's Eye—organizes and processes symbols, pictures, graphs, objects, and other information.

F-11 Knowing How to Learn—uses efficient learning techniques to acquire and apply new knowledge and skills.

F-12 Reasoning—discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

### PERSONAL QUALITIES—Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty

F-13 Responsibility—exerts a high level of effort and perseveres towards goal attainment.

F-14 Self-Esteem—believes in own self-worth and maintains a positive view of self.

F-15 Sociability—demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.

F-16 Self-Management—assesses self accurately, sets personal goals, monitors progress and exhibits self-control.

F-17 Integrity/Honesty—chooses ethical courses of action.

# National Association for the Education of Young Children Standards for Early Childhood Professional Preparation

## **STANDARD 1. PROMOTING CHILD DEVELOPMENT AND LEARNING**

1a: Knowing and understanding young children’s characteristics and needs, from birth through age 8.

1b: Knowing and understanding the multiple influences on early development and learning

1c: Using developmental knowledge to create healthy, respectful, supportive, and challenging learning environments for young children

## **STANDARD 2. BUILDING FAMILY AND COMMUNITY RELATIONSHIPS**

2a: Knowing about and understanding diverse family and community characteristics

2b: Supporting and engaging families and communities through respectful, reciprocal relationships

2c: Involving families and communities in young children’s development and learning

## **STANDARD 3. OBSERVING, DOCUMENTING, AND ASSESSING TO SUPPORT YOUNG CHILDREN AND FAMILIES**

3a: Understanding the goals, benefits, and uses of assessment – including its use in development of appropriate goals, curriculum, and teaching strategies for young children

3b: Knowing about and using observation, documentation, and other appropriate assessment tools and approaches, including the use of technology in documentation, assessment and data collection.

3c: Understanding and practicing responsible assessment to promote positive outcomes for each child, including the use of assistive technology for children with disabilities.

3d: Knowing about assessment partnerships with families and with professional colleagues to build effective learning environments

## **STANDARD 4. USING DEVELOPMENTALLY EFFECTIVE APPROACHES**

4a: Understanding positive relationships and supportive interactions as the foundation of their work with young children

4b: Knowing and understanding effective strategies and tools for early education, including appropriate uses of technology

4c: Using a broad repertoire of developmentally appropriate teaching /learning approaches

4d: Reflecting on own practice to promote positive outcomes for each child

## **STANDARD 5. USING CONTENT KNOWLEDGE TO BUILD MEANINGFUL CURRICULUM**

5a: Understanding content knowledge and resources in academic disciplines: language and literacy; the arts – music, creative movement, dance, drama, visual arts; mathematics; science, physical activity, physical education, health and safety; and social studies.

5b: Knowing and using the central concepts, inquiry tools, and structures of content areas or academic disciplines

5c: Using own knowledge, appropriate early learning standards, and other resources to design, implement, and evaluate developmentally meaningful and challenging curriculum for each child.

## **STANDARD 6. BECOMING A PROFESSIONAL**

6a: Identifying and involving oneself with the early childhood field

6b: Knowing about and upholding ethical standards and other early childhood professional guidelines

6c: Engaging in continuous, collaborative learning to inform practice; using technology effectively with young children, with peers, and as a professional resource.

6d: Integrating knowledgeable, reflective, and critical perspectives on early education

6e: Engaging in informed advocacy for young children and the early childhood profession

## **STANDARD 7. EARLY CHILDHOOD FIELD EXPERIENCES**

7a. Opportunities to observe & practice in at least two of the three early childhood age groups (birth–3, 3-5, 5-8)

7b. Opportunities to observe and practice in at least two of the three main types of early education settings (early school grades, child care centers and homes, Head Start programs)

## **NAEYC SUPPORTIVE SKILLS**

Supportive Skill #1: Self-assessment and self-advocacy

Supportive Skill #2: Mastering and applying foundational concepts from general education

Supportive Skill #3: Written and verbal communication skills

Supportive Skill #4: Making connections between prior knowledge/experience and new learning

Supportive Skill #5: Identifying and using professional resources



January 2021

- I have reviewed the syllabus for this course and understand the requirements as described.
  
- I am familiar with the South Plains College **Student Guide** and agree to follow the code of conduct as given in the guide.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*No signature needed for online class. There will be a section of the syllabus quiz where you will agree to the above statements.*