

## **South Plains College: General Course Syllabus**

**Department:** Behavioral Sciences

**Discipline:** Humanities

**Course Number:** Humanities 1301

**Course Name:** Introduction to the Humanities

**Credit:** 3 Lecture: 3 Lab: 0

This course satisfies a core curriculum requirement: Yes- Language, Philosophy & Culture

**Prerequisites:** none

**Campuses:** All

**Textbooks:** The Art of Being Human: The Humanities as a Technique for Living by Richard Janaro & Thelma Altshuler, 11<sup>th</sup> ed. ISBN: 9780134240305 Pearson (This is for an online ebook version called Revel)

**Course Specific Instructions:** refer to individual instructor's course information sheet

**Course Description:** This course is an interdisciplinary, multi-perspective assessment of cultural, political, philosophical, and aesthetic factors critical to the formulation of values and the historical development of the individual and of society.

**Course Purpose:** This course is an introductory course designed to acquaint students with a broad understanding of how the arts interface with individual and societies. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures.

**Course Requirements:** To maximize the potential to successfully complete this course, the student should attend all class meetings, complete all homework assignments in a timely manner, and complete all examinations including the final exam. Internet courses require the work to be completed in specific time periods.

**Course Evaluation:** Refer to the instructor's course information sheet for specifics on assignments and testing.

**Attendance Policy:** Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

See instructor's Course Information Sheet for additions to the attendance policy.

**Disability Services Policy:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529. See *South Plains College General Catalog 20152016*, pages 53 and 54 for more information.

**Academic Integrity Policy:** It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the text- book or from the

examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length, as well as to final examinations, to daily reports and to term papers.

**Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identifiable expression of material taken from books, Internet resources, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

See *South Plains College Student Guide 2015-2016*, pages 13 and 14 and *South Plains College General Catalog 2015-2016*, page 22.

See instructor's course information sheet for more information.

#### **Student Conduct Policy:**

- Classroom Conduct: Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course.
- See *South Plains College Student Guide 2015-2016*, pages 13 through 18 for full policy covering other areas of conduct including penalties for misconduct and procedures for disciplinary action.

#### **Campus Concealed Carry syllabus statement:**

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at:

[http://www.southplainscollege.edu/human\\_resources/policy\\_procedure/hhc.php](http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**Grade and Academic Discipline Appeals:** South Plains College provides two procedures which allow students the opportunity to address grievances of an academic nature.

- Appeal Restrictions: Only final grades or dismissal resulting from academic discipline will be considered. The instructor's teaching ability or expertise will not be considered

during the hearing. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed

- Informal Appeal
  - 1. The student should schedule an appointment with the instructor of the course to discuss the final grade or disciplinary action.
  - 2. If the student is still not satisfied, she should schedule an appointment with the appropriate departmental chairperson to discuss the situation. The chairperson may request that the instructor also be present.
  - 3. If the student is still not satisfied, he she should schedule an appointment with the Divisional Dean to discuss the situation. The dean may request that the chairperson also be present.
  - 4. If the student is still not satisfied, he she should be advised of the formal appeal process.
- Formal Appeal: If the student is not satisfied with the results of the informal appeal, s/he should provide the following information, in writing, to the Vice President for Academic Affairs:
  - 1. A request for a formal appeals hearing.
  - 2. A brief statement of what is being appealed.
  - 3. The basis for the appeal.
  - 4. Pertinent facts relating to the appeal.

The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter. The Vice President for Academic Affairs will determine the date, time and place of the hearing, and notify the student accordingly.

- The Hearing o Composition of the appeals committee:
  - Vice President for Academic Affairs will preside over the hearing.
  - Faculty member of the student's choice.
  - Faculty member and student selected by the Vice President for Academic Affairs.
  - President of Student Government Association. \*
  - Dean of Students.
- Other persons who should be available at the hearing:

- The student who requested the hearing.
  - The faculty member involved.
  - Anyone the student or faculty member wishes to be present to substantiate the case.
  - Chairperson and Divisional Dean.
- Hearing procedure:
    - The committee will hear the student's appeal during which the parties to the controversy and such representatives as desired will present all facts relating to the case. By majority vote, the committee will decide to sustain, amend or reverse the previous decision.
  - The decision of the committee is final and completes the academic appeals procedure.

See *South Plains College Student Guide 2015-2016*, pages 18 and 19.

**Equal Rights Policy:** All students are entitled to equal rights under the affirmative action and equal opportunity laws. Students are also protected against unjust or biased academic evaluation, but at the same time, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled. See *South Plains College Student Guide 2015-2016*, page 10.

**Student Learning Outcomes/Competencies:** Students who have successfully completed this course will be expected to:

- Demonstrate awareness of the scope and variety of works in the arts and humanities.
- Articulate how these works express the values of the individual and society within an historical and social context.
- Articulate an informed personal response and critically analyze works in the arts and humanities.

Demonstrate knowledge and understanding of the influence of literature, philosophy, and the arts on cultural experiences.

- Demonstrate an awareness of the creative process and why humans create. ACGM Approval Number: 24.0103.51 12

**Core Objectives addressed:**

- **Communication skills-** to include effective written, oral and visual communication.

- **Critical thinking skills**- to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.
- **Social Responsibility**- to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.
- **Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

Revised fall 2018

Instructor Information Sheet

***South Plains College: Humanities 1301 Section 004  
Introduction to Humanities/Instructor: Robert Wood***

**CONTACT:**

Email: rwood@southplainscollege.edu

Office Location: Reese Campus Building 4 Room 450 Office Phone: 894-9611 ext. 4034

Office hours at Reese: Tuesday and Thursday: 8:30-11:00 AM

MWF office at Holden Hall 169 at Texas Tech University 8:15-8:45 AM and 11:00-11:30 AM

**Academic Integrity- See College Catalog, p. 23.**

Unfortunately, it is necessary to remind all students that any form of cheating will not be tolerated. Cheating is cheating, whether plagiarism or copying another student's exam. Since the Internet has become a common source of information, it is important that you understand plagiarism and not neglect to include citations or footnotes on all papers. Please do not put yourself or others in the position of having cheated. If you are caught cheating at my discretion you may be removed from class.

**Classroom Behavior:**

\_\_ Although this is an online course there are still acceptable and unacceptable behaviors. I do want you to feel the academic freedom to ask questions of myself and other students. I do want all questions though to be academic in nature and respectful. We will cover many controversial subjects (race, sexuality, class) and I want you all to feel comfortable asking questions but there is to be no name calling during discussions and all posts must be respectful of everyone in the class. Also see the Attendance section!!

**Diversity:**

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it can be.

**Attendance:**

While this is an online class there will obviously not be the need for physical attendance. However working at regular intervals is paramount in student success so you need to be involved in the class every week either through your discussion topics, or handing in assignments. **If you are not attending or participating in the course you may be dropped. If you miss four or more than four assignments over the course of the semester I may drop you with an X or an F.** This includes missing discussions, papers, or tests. You have to do all of the activities in the class to be a part of the class. If you are not fully participating in discussions (doing the introductory post but not responding to others, or vice versa) and this becomes a pattern these may be counted in your missed assignments.

**Accommodations:**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Grading:** there are required reading and you must do these online and complete the questions and quizzes that are in the REVEL program provided through the book publisher. Each chapter has questions and a quiz that is worth 50 points. They may vary a bit but are worth 50 on average. There are also weekly discussions that are worth 100 points and a final project that is worth 300 points.

|                               |             |
|-------------------------------|-------------|
| 16 Chapter quiz and questions | 800 points  |
| 13 weekly discussions         | 1300 points |
| Final project                 | 300 points  |
| <hr/>                         |             |
| Total                         | 2400 points |

**Instructor Expectations:** While much of the syllabus details what I expect of you as a student this section deals with what you can expect of me. If you send me an email on M, T, W, R, or F (by noon) you can expect a response within 24 hours. This does not mean that I will know the answer to your question, but if I don't then I will at least

respond and let you know I got your email and am working on it. If you email on Friday afternoon, Sat or Sun then I *may* get back to you that day, but you can expect to hear from me by Monday afternoon. When grading assignments I will have everything graded within a week of when it was originally due. This includes discussions and exams. The only exception to this one week rule are your papers. I will try and have those graded within a week but sometimes may fall behind. I will however have them graded and returned to you with feedback at least two weeks before the next paper is due. Feedback is very important and I will use it on the discussions as well as the papers. It is important that you read the feedback so that you do not repeat the same mistakes and lose points again for something that can be avoided. If you feel that I am not keeping up my end of the bargain as an instructor I certainly want you to feel free to speak with me about it. You can do this through email or a phone call. If for some reason you feel that you cannot talk to me about it then I would welcome you to speak with my Department Chair Dr. Peggy Skinner.

**Textbook and Reading Assignments:** A REVEL code is required for this course. This provides an ebook version of the textbook and access to online course content. There will be reading comprehension questions assigned for each chapter using this tool. Each question is worth 1 point and you have unlimited attempts to get them correct.

**Chapter Quizzes:** There is a 30 point quiz for each chapter we will cover in the course. These will be made available for you at the appropriate times during the course. Each quiz question is worth 3 points. You may attempt each question twice but the second attempt will only be worth 2 points rather than 3. These are open book/open notes quizzes but it would be best to read the material before attempting to take the quiz. You will be able to track your progress on the My Grades page located on the course homepage as well as in the REVEL program.

**Discussions-** Weekly there will be a threaded discussion under the discussion tab in Blackboard. You are to answer the question posed in the discussion topic area. Most of the time these discussions will be applying the chapter we have read many times to some part of the modern world. You will not be able to do this well without reading the textbook first! You will not be able to see any other student's work until you create your own original post, to prevent students from simply copying others work. For your initial posting you need to have at least a 6-8 sentence well-formed paragraph. You are also required to respond to at least **two (2)** other student's postings. Comment on how their posting is similar to or different from your own. If you cannot make a 6-8 sentence paragraph responding to a single student then respond to 4 or 5. These discussion topics will only stay open for one week. Your original **thread that you create with your name as the title** is due 4:00 PM on Fridays. The responses will be due by 4:00 PM on Tuesdays. All discussions will open on Tuesday and close exactly one week later.

**Term Project-** The specific questions for each option are located under the term project tab. Any outside sources should be documented using APA documentation style. You

can find many references to this style online and at the SPC library website. Each assignment should make at least three specific references to textbook information. These references must be cited and referenced according to APA style. You may use Word attachments or copy and paste your work directly into the submissions window in the assignments function. This project is worth 300 points.

### **Accommodations:**

#### **SPC Standard Disability Statement**

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#### **Non-Discrimination Statement**

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College -1401 College Avenue, Box 5, Levelland, TX 79336, 806-894-9611

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