

**South Plains College  
Arts and Sciences Division  
Communication Department**

**Fall 2020  
SPAN 1411.154 (4:3:2)  
Online  
Levelland Campus**

**Professor Ramos**

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**Office Hours: MW 10:40 a.m. – 1:00 p.m.; TR 12:40 p.m. – 2:00 p.m.; F 10:00 a.m. – 12:00 p.m.**

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SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE  
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**Required Materials:** *¡Arriba!*, 7<sup>th</sup> Edition, by Zayas-Bazán and others, and an access code for the online manual and other valuable information. You will need to register in MySpanishLab. To do so, please go to (webpage: <http://myspanishlab.com/>) and follow the instructions. **To register you will need to purchase an Access Code (you may do this online) and the Course ID: CRSKL7F-810526.** If you already have an access code all you will need to do is register in the course using the Course ID listed.

**Course Description:** This course is a 4 credit-hour course. Class time will be devoted to communicating in Spanish and using the structures and vocabulary that you have practiced. Your professor will play the role of “communication facilitator” in class. If you need help with grammar and/or vocabulary, please take advantage of the help you may get from your professor during his office hours.

**Instructional Method:** This course will be instructed entirely online (an asynchronous experience) via Pearson’s MySpanishLab (<http://myspanishlab.com>), which you will use to:

- Communicate with your classmates and your professor
- Access course announcements
- Access course calendar
- Access supplemental materials (grammar notes/explanations)
- Access your Exam study guide/ review information
- Access assessments

**IMPORTANT: CHROME is the preferred browser for accessing MySpanishLab. Make sure you meet certain system and software requirements. Check these requirements periodically for updates and changes.**

**Course Objectives:** The purpose of this course is formed by *ACTFL National Standards For Foreign Language Learning in the 21<sup>st</sup> Century*, focusing on the five general areas:

Communication

*Communicate in Languages Other Than English*

**Standard 1.1:** Students engage in conversations, provide and obtain information, express feelings and emotions, and exchange opinions.

**Standard 1.2:** Students understand and interpret written and spoken language on a variety of topics.

**Standard 1.3:** Students present information, concepts, and ideas to an audience of listeners or readers on a variety of topics.

Cultures

*Gain Knowledge and Understanding of Other Cultures*

**Standard 2.1:** Students demonstrate an understanding of the relationship between the practices and perspectives of the culture studied.

**Standard 2.2:** Students demonstrate an understanding of the relationship between the products and perspectives of the culture studied.

### Connections

*Connect with Other Disciplines and Acquire Information*

**Standard 3.1:** Students reinforce and further their knowledge of other disciplines through the foreign language.

**Standard 3.2:** Students acquire information and recognize the distinctive viewpoints that are only available through the foreign language and its cultures.

### Comparisons

*Develop Insight into the Nature of Language and Culture*

**Standard 4.1:** Students demonstrate understanding of the nature of language through comparisons of the language studied and their own.

**Standard 4.2:** Students demonstrate understanding of the concept of culture through comparisons of the cultures studied and their own.

### Communities

*Participate in Multilingual Communities at Home & Around the World*

**Standard 5.1:** Students use the language both within and beyond the school setting.

**Standard 5.2:** Students show evidence of becoming life-long learners by using the language for personal enjoyment and enrichment.

**Learning Outcomes:** Upon successful completion of this course, students will:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.

### **COURSE REQUIREMENTS AND POLICIES**

**Spanish 1411 uses Spanish as the medium of teaching. Students are encouraged to interact with their peers and the professor in Spanish.** This method is highly effective. Research has proven that this is the best way to study a second language. You can only learn it by practicing it sufficiently and using it for real communication, so that you can develop your own communicative ability.

**Grading:** It is essential that students regularly do *both* the online course components *and* participate in class activities.

The scores for all graded work are distributed as follows:

MSL Weekly Assignments (4 chapters)	4@100 points	25%
Para hablar	8@15 points	15%
A escribir	3@36 points	15%
Chapter Exams	3@100 points	25%
Oral Final Exam	1 @100 points	20%

Course grades will be assigned on the basis of weighted course average:

<b>A:</b> 90 and above	<b>B:</b> 80 – 89.99	*A ‘C’ or better is required in the course to continue to the next level at SPC.
<b>C:</b> 70 – 79.99*	<b>D:</b> 60 – 69.99	
<b>F:</b> below 60		

**Please Note:** Grades or averages cannot be sent via e-mail or over the telephone. If at any time you would like to know your grades or class average please communicate with your professor via LiveChat during his office hours.

### Communication Plan

- You must use your assigned SPC email address to communicate in this class. It is your responsibility to check messages regularly.
- Do not use your personal e-mail address or the e-mail system in MSL.
- When sending an email or leaving a voice mail, always include your full name and the course and section number.
- You may request to meet for office hours virtually; however, it must be set up at least 48 hours in advance.
- You can expect an email reply within 48 hours on weekdays. I am not available on weekends so plan accordingly.

**Respondus LockDown Browser for chapter exams is enforced in this course. WARNING: You are NOT allowed to use any notes, your book, or any other materials or resources while taking the chapter exams and final exam. If any evidence is found to the contrary, you will receive a zero for the exam. You also risk being dropped from the course, and may face further disciplinary action.**

**IMPORTANT Technical issues are not an excuse for late work. You may complete your assignments, exams and assessments as early as they become available to ensure prompt submissions or to avoid any unforeseen circumstances.**

**Online Assignments:** MySpanishLab (MSL) is the online platform of the course. It contains pronunciation activities, interactive vocabulary and grammar presentations and tutorials.

This computer-enhanced course offers the following advantages to you as you learn Spanish:

- **Immediate feedback.** The computer grades your electronic homework exercises instantly, tells you which items or activities are wrong, and helps you to learn by making suggestions on what to study before attempting the exercise again.
- The program is designed so you can attempt the exercises/activities **three** times and the average of the three attempts will be recorded.
- Easy access. You can do your online assignments from any computer that accesses the internet through a reliable internet browser such as Internet Explorer (PC users) or Safari (Mac users).

For each activity, you will receive a grade based on the accuracy of **your performance**. You will be allowed **three (3)** attempts to complete each activity. The score will be based on the average your three attempts. Note that **spelling, punctuation, and accent marks** will signal a difference in your performance, as will proper vocabulary and sentence structure. Online activities are due **at 11:59 pm**. After that time, homework will **not** be accepted. The grade recorded in the gradebook will be the average of the activities per chapter.

It is your responsibility to complete and submit your online assignments by the due dates. "I forgot," "I didn't notice" or any technical problems with your personal computer or Internet provider are not valid excuses for not presenting homework, and your online assignment grade will suffer. Homework not submitted or submitted late will be recorded as a zero.

### HOW TO REGISTER WITH MSL (MYSPANISHLAB)

(<https://www.pearsonmylabandmastering.com/northamerica/mylanguage labs/>)

Step 1: Before you enroll:

- Click on **Browser Tune-up** to confirm that you meet the system's requirements. You may have to go to **Tools** and access **Internet Options** to delete cookies for MSL to work properly. You **MUST** disable pop-up blocker.
- Confirm you have the following needed to register:
  - 1) Valid email address
  - 2) Course ID: **CRSKL7F-810526**

Step 2: Enrolling in your new course:

- Click on First time users or Returned student
- Choose "I have an access code" or "need to purchase the access code". This is different from Course ID.
- Follow the prompts. Click I accept to continue
- School's zip code is 79423
- Create login name and password
- On the "My Courses" page, click on **Enroll in a Course** and enter the course ID listed above

- Confirm course and enter course now.
- Please make sure to check your time zone. Due dates are set for Central Standard Time.

**Para hablar:** There will be eight voice recording, two per chapter. These activities will be due by 11:59 p.m. on the due dates. You will be able to access the preparation at least a week in advance of the due date. You will find the rubric which will be used to assess your oral assignments in the folder titled *Rubrics* on MSL.

**IMPORTANT: MSL Voice Recordings, which requires you to record your voice, must be done without surrounding noise such as music or other people speaking in the background. In addition, if your recording indicates that someone helped you with an assignment or if you record vulgar language or you did not follow “netiquette”, you will receive a grade of zero (0) and disciplinary actions will be initiated for academic dishonesty and/or misconduct on your part.**

### Student Expectations

As an online Spanish student, you are expected to:

- Read, understand and abide by all policies and procedures outlined in this syllabus.
- Have and maintain the appropriate technology required to complete the course. For more information, please see the **Technology Requirements** towards the end of the syllabus.
- Log into MSL (MySpanishLab) complete assigned activities.
- Log into MSL to complete chapter exams and final exam.

**Maintain an online environment conducive to learning, including online etiquettes “netiquette”. To maintain civility in the online classroom, students are prohibited from making offensive remarks, using inappropriate language or discussing inappropriate topics, spamming, hacking, using SPC or Blackboard email or discussion board for commercial purposes, using all caps (considered shouting in online communications), or cyber-bullying or online harassment of any type.**

**Inappropriate behavior shall result in consequences ranging from a request to correct the problem, to removal from the course.**

**A escribir:** There will be three *A escribir* compositions. You will have access to the prompts in the folder titled *A escribir* under the tab titled *Course Material* on MSL. You will download the handout and write the composition and submit it on the day it is due; by 11:59 p.m. You will submit your composition as an attachment to your professor’s e-mail address [rrosas@southplainscollege.edu](mailto:rrosas@southplainscollege.edu). You are not permitted to use online translators when you write your composition. You are required to use 12 Times New Roman in black and double-space. The composition is 36 points; 20 points for content and 16 points for grammar. You will be able to access the preparation at least a week in advance of the due date. You will find topics you will write about and the rubric which will be used to assess your compositions in the folder titled *A escribir* on MSL.

**Chapter Exams:** There will be three Chapter Exams. The exams will focus primarily on the content of the chapter. Each exam is timed (you have one hour to complete it). They will be available from 8:00 a.m. until 11:59 p.m. on the due date. They will be due by 11:59 p.m. on the due date. You will find a study guide for the exams in the folder titled *Chapter Exams* under the tab titled *Course Material* on MSL. **Respondus LockDown Browser for chapter exams is enforced in this course. WARNING: You are NOT allowed to use any notes, your book, or any other materials or resources while taking the chapter exams and final exam. If any evidence is found to the contrary, you will receive zero for the exam. You also risk being dropped from the course, and may face further disciplinary action.**

**Note: The grade you earn on the first attempt will be the grade recorded for the exams. If you exceed the hour limit, you will earn a zero for the exam.**

**Oral Final Exam:** The exam will consist of the information covered in chapters 1, 2, 3 and 4 and will be scheduled during the week of finals. You and a partner will need to make an appointment with your professor. You and your partner will have a conversation over the given topics and your professor will be listening to your conversation. This will be via LiveChat. The exam may not be taken early. You will find the study guide in the *Oral Final Exam* folder. You will find this folder under the tab titled *Course Materials* on MSL.

**Plagiarism and Cheating:** Students are expected to do their own work on all projects, quizzes, assignments, examinations, and papers. Failure to comply with this policy will result in an 'F' for the assignment and can result in an 'F' for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
2. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Taking pictures of a test, test answers, or someone else's paper.

Note: The use of online translators is not permitted in or outside of class.

**Diversity Statement:** In this class, the instructor will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**Disability Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Nondiscrimination Policy:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Vice President for Student Affairs, South Plains College -1401 College Avenue, Box 5, Levelland, TX 79336, 806-716-2360.

**Title IX Pregnancy Accommodations Statement:** If you are pregnant, or have given birth within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations, you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to you the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or email [cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

**Closure of College or Cancellation of Classes:** In the event that classes are cancelled or delayed due to inclement weather, please follow the instructions communicated by South Plains College.

**Extra Credit Policy:** There will be no extra credit options in this course.

Note: Thursday, November 19, 2020, is the last day to withdraw from the course.

**If needed, revisions to the class syllabus and/or any of the course overview may be made.**

**South Plains College**  
Fall 2020

Online Spanish 1411.154

Course Overview

Week	Content/Tasks	MySpanishLab Assignments	Tasks
1 Aug. 24 <sup>th</sup> – Aug. 28 <sup>th</sup>	Capítulo 1 -Study page 5 -Study pages 8-10 & 13-14 -PowerPoint Presentations		
2 Aug. 31 <sup>th</sup> – Sept. 4 <sup>th</sup>	-Lee (Read) páginas 25-26 & 28-29 Adjective forms, position, and agreement - Lee (Read) página 32 -PowerPoint Presentations	-MSL Weekly Assignments	01-32 Voice Recording due Wednesday, September 2 <sup>nd</sup> , by 11:59 p.m. ( <i>Fechas importantes...</i> )
3 Sept. 7 <sup>th</sup> – Sept. 11 <sup>th</sup>	- <i>Estudia</i> (Study) página 41 -Lee (Read) páginas 40 y 45 -Lee páginas 47 & 48 Telling Time -PowerPoint Presentations  Monday, September 7 <sup>th</sup> : Labor Day Holiday	-MSL Weekly Assignments	A <i>escribir 1</i> due Thursday, September 10 <sup>th</sup> , by 11:59 p.m.
4 Sept. 14 <sup>th</sup> – Sept. 18 <sup>th</sup>	Capítulo 2 -Lee páginas 51, 52-53 Interrogative Words -Lee página 51 -PowerPoint Presentations	-MSL Weekly Assignments	02-09 Voice Recording due Wednesday, September 16 <sup>th</sup> , by 11:59 p.m. ( <i>¿Cómo estás?</i> ) Modelo: Yo estoy aburrido/aburrida en casa.
5 Sept. 21 <sup>st</sup> – Sept. 25 <sup>th</sup>	-Lee páginas 58, 62 y 64 -Lee página 67 The present tense of tener - Estudia página 59 -PowerPoint Presentations	-MSL Weekly Assignments	02-23 Voice Recording due Wednesday, September 23 <sup>rd</sup> , by 11:59 p.m. ( <i>¿Saben contestar oralmente?</i> )
6 Sept. 28 <sup>th</sup> – Oct. 2 <sup>nd</sup>	-PowerPoint Presentations	-MSL Weekly Assignments	02-45 Voice Recording due Wednesday, September 30 <sup>th</sup> , by 11:59 p.m. ( <i>¿Saben contestar oralmente?</i> )
7 Oct. 5 <sup>th</sup> – Oct. 9 <sup>th</sup>	Capítulo 3 -Estudia página 79 -Lee página 81 -PowerPoint Presentations	-MSL Weekly Assignments	Examen Capítulo 2 due Thursday, October 8 <sup>th</sup> , by 11:59 p.m.

8 Oct. 12 <sup>th</sup> – Oct. 16 <sup>th</sup>	-Lee páginas 83 y 84 Possessive Ajectives -Lee página 86 Other expressions with <i>tener</i> -PowerPoint Presentations  Friday, October 16 <sup>th</sup> : Fall Break	-MSL Weekly Assignments	
9 Oct. 19 <sup>th</sup> – Oct. 23 <sup>rd</sup>	-Estudia página 93 -Lee página 93 Letras y sonidos -Lee página 95 -PowerPoint Presentations	-MSL Weekly assignments	03-20 Voice Recording due Wednesday, October 21 <sup>st</sup> , by 11:59 p.m. (¿Saben contestar oralmente?)
10 Oct. 26 <sup>th</sup> – Oct. 30 <sup>th</sup>	-Lee página 102 Nuestro mundo -PowerPoint Presentations	-MSL Weekly Assignments	<i>A escribir 2</i> due Tuesday, October 27 <sup>th</sup> , by 11:59 p.m.  03-47 Voice Recording due Wednesday, October 28 <sup>th</sup> , by 11:59 p.m. (¿Saben contestar oralmente?)  Examen Capítulo 3 due Thursday, October 29 <sup>th</sup> , by 11:59 p.m.
11 Nov. 2 <sup>nd</sup> – Nov. 6 <sup>th</sup>	Capítulo 4 -Estudia página 111 -Lee página 110 y 117 Cultura en vivo -PowerPoint Presentations	-MSL Weekly Assignments	04-04 Paso 1 (Complete before completing Voice Recording 04-04.)  04-04 Paso 2 Voice Recording due Wednesday, November 4 <sup>th</sup> , by 11:59 p.m. ( <i>Entre familia</i> )
12 Nov. 9 <sup>th</sup> – Nov. 13 <sup>th</sup>	-Estudia páginas 114 y 115 -Lee páginas 119 y 120 -Estudia página 127 -Lee páginas 126 y 128 Letras y sonidos -PowerPoint Presentations	-MSL Weekly Assignments	04-38 Voice Recording due Wednesday, November 11 <sup>th</sup> , by 11:59 p.m. (¿Saben contestar oralmente?)
13 Nov. 16 <sup>th</sup> – Nov. 20 <sup>th</sup>	-Lee páginas 135 y 136 Saber y conocer -PowerPoint Presentations  Thursday, November 19 <sup>th</sup> : Last day to drop courses	-MSL Weekly Assignments	<i>A escribir 3</i> due Tuesday, November 17 <sup>th</sup> , by 11:59 p.m.
14 Nov. 23 <sup>rd</sup> – Nov. 27 <sup>th</sup>	-Lee página 140  Wednesday – Friday, November 25 <sup>th</sup> – 27 <sup>th</sup> : Thanksgiving Holiday		

15 Nov. 30 <sup>th</sup> – Dec. 4 <sup>th</sup>			Examen Capítulo 4 due Tuesday, December 1 <sup>st</sup> , by 11:59 p.m.
16 Dec. 7 <sup>th</sup> – Dec. 11 <sup>th</sup>			Final Oral Exam to be schedule this week.

If needed, revisions to the class syllabus and/or the course overview may be made.

Accent Marks:

Á - Alt 0193

É - Alt 0201

Í - Alt 0205

Ó - Alt 0211

Ú - Alt 0218

Û - Alt 0220

Ñ - Alt 0209

á - Alt 0225

é - Alt 0233

í - Alt 0237

ó - Alt 0243

ú - Alt 0250

ü - Alt 0252

ñ - Alt 0241

¿ - Alt 0191

¡ - Alt 0161