

**Course Syllabus**

**SPCH 1318**

**Public Speaking**

**Communication Department**

**Division of Arts and Sciences**

**South Plains College**

**Fall 2021**

**Seth McLean**

**[smclean@southplainscollege.edu](mailto:smclean@southplainscollege.edu)**

**Office: RC316L**

**Office Hours:**

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**Mon 12:15pm-3:00pm**

**Tues 1:30pm-2:00pm (at TTU)**

**Wed 12:15pm-3:00pm**

**Thurs 1:30pm-2:00pm (at TTU), 4:00pm-5:30pm**

**Fri By Appointment**

**Office Phone: 806-716-4025**

**Common Course Syllabus: SPCH1318**  
**Revised Fall 2021**

**Department:** Communication Department

**Discipline:** Communication Studies

**Course Number:** SPCH1318

**Course Title:** Interpersonal Communication

**Course Formats:** This course will be taught through an online modality.

**Campus:** Online

**Room:** NA

**Course Description:** Application of communication theory to interpersonal relationship development, maintenance, and termination in relationship contexts including friendships, romantic partners, families, and relationships with co-workers and supervisors.

**Prerequisite:** None

**Credit:** 3 **Lecture:** 3 **Lab:** 0

**Textbook (inclusive access):** The Interpersonal Communication Book by Joseph A. DeVito. ISBN: 978-0-13-462444-0

**Supplies:**

1. Internet Access, and access Blackboard
2. Textbook

**Student Learning Outcomes:** Upon successful completion of this course, students will:

1. Exhibit understanding of interpersonal theories and principles.
2. Demonstrate ability to analyze and critique verbal and nonverbal interactions in mediated and face-to-face contexts.
3. Identify perceptual processes as they relate to self and others.
4. Demonstrate critical thinking ability by effectively researching, evaluating, and applying communication theories in oral and/or written assignments.
5. Demonstrate understanding of the relevance of cross-cultural, co-cultural, gender and age influences on human communication.
6. Demonstrate ability to identify, evaluate, and apply conflict styles and conflict management techniques in dyads and/or groups.
7. Identify types of and barriers to effective listening.

### **SPC TexBook Syllabus Statement**

TexBook Program: This course is in the SPC TexBook program, so you do not need to purchase a textbook or access code for this course.

- What is TexBook? The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The fee for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition/fee payment.
- How do I access my TexBook? Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by RedShelf or other links inside your Blackboard course. RedShelf (and many publisher's) ebook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download up to 20% of the book for offline access.
- Help with TexBook issues and support: check with your professor and/or contact <https://solve.redshelf.com/hc/en-us/requests/new>
- Opting out of TexBook: Participating in TexBook is not mandatory, and you can choose to opt-out. However; by opting-out you will lose access to the course [textbook/digital content] and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook charge will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

\*Please consult with your professor before deciding to opt-out.

If you still feel that you should purchase the course textbook/materials on your own, send an opt-out email to [tfewell4texasbookcompany@gmail.com](mailto:tfewell4texasbookcompany@gmail.com). Include your first name, last name, student ID number, and the course you are

opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:

Email: tfewell@texasbook.com / Phone: 806-716-2399

Email: agamble@texasbook.com / Phone: 806-716-4610

**Course Evaluation:**

<u>Major/Final Grades</u> – Exams, research papers	80%
<u>Daily Grades</u> - Homework Assignments, Class Participation	20%

**Attendance Policy:** Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus. When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student’s responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others’ behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Diversity Statement:** In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**Disability Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Nondiscrimination Policy:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

**Title IX Pregnancy Accommodations Statement:** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To [activate](#) accommodations you must

submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Health and Wellness at 806-716-2529.

**Covid-19 Policy Statement:**

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376.

**Course Requirements:**

1. To read the information assigned in the text; you will be tested on this material, in addition to class lecture/discussion materials on scheduled exams.
2. To perform all work in a language understood by the instructor and class.
3. Study all lecture material, supplemental material, and assigned readings.
4. To actively participate in class discussions and group activities.
5. To show maturity and professionalism in preparation of assignments and in online classroom behavior.
6. To show courteousness to fellow classmates.
7. To initiate consultations with the instructor whenever assistance is needed regarding class assignments.
8. To appropriately cite information obtained from other sources.
9. A student may not pass the course if (s)he fails to complete two or more major assignments.
10. Must log in and participate regularly to remain enrolled in the course.

**Late Assignment Policy:** Late assignments and exams will not be accepted for any reason other than a documented emergency, illness, or a verified problem with the Blackboard server. If you cannot submit your assignment on time due to an accepted excuse, you must contact the instructor prior to the deadline in order to submit the assignment late.

If you plan to be out of town or involved in any extracurricular activity that interferes with a deadline, it is your responsibility to submit the writing assignment, discussion, and/or quiz prior to the deadline. Late work will not be accepted due to a trip or extracurricular activity.

**Submission of Assignments:** It is your responsibility to double-check the submission of your work. If your work is not submitted (even though you may have attempted to submit it), I will not accept the assignment late. If you have problems submitting an assignment through the correct submission link, it is your responsibility to send the assignment to me through SPC email by the assignment deadline or you will not receive credit.

**Computer Problems:** You will need to plan ahead and allow sufficient time to submit your work. Computer problems (including WiFi problems) are not a valid excuse for submitting late work. If you do have computer problems when submitting an assignment, you will need to find another computer to use in order to submit your work. (Family members, friends, and libraries are excellent sources for locating another working computer.) Waiting until the last minute to submit your work and discovering that you have a computer problem is not an acceptable excuse for submitting late work.

Always, always, always back up your work on your computer. I recommend saving a copy to your hard drive and also saving a copy to a flash drive (or even email it to yourself). Losing your work because you have computer problems and do not have a back-up copy is not a valid excuse to submit late work.

**Note:**

The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

**Course Assignment Grade Percentage**

<b>Communication Analysis Paper</b>	<b>10%</b>
<b>Discussion Board 1</b>	<b>5%</b>
<b>Exam 1</b>	<b>10%</b>
<b>The Way We See Me Paper</b>	<b>10%</b>
<b>Discussion Board 2</b>	<b>5%</b>
<b>Exam 2</b>	<b>10%</b>
<b>Paper</b>	<b>10%</b>
<b>Discussion Board 3</b>	<b>5%</b>
<b>Exam 3</b>	<b>10%</b>
<b>Attendance/Activities</b>	<b>25%</b>