### FALL, 2019 COURSE SYLLABUS

COURSE TITLE: Composition I ENGL 1301

INSTRUCTOR: Joseph Fly E-MAIL: jfly@southplainscollege.edu

OFFICE: # 313 - B PHONE: (806) 716-4634

OFFICE HOURS: MW: 2:15-3:15 TR: 8:30-9:30 & 11:00-12:00 Fri. 8:30-11:00

South Plains College Improves Each Student's Life

#### I. GENERAL COURSE INFORMATION:

- A. <u>COURSE DESCRIPTION</u>: ENGL 1301 (3:3:0) Composition I. This course includes a grammar review and a study of the principles of good writing, methods of paragraph and theme development, frequent essays, and collateral readings in literature and the other humanities.
- B. <u>GOAL OF THE COURSE</u>: The goal of this course is to help students understand and apply the standards of correctness in formal thought and the written English language. English 1301 will help students to think clearly by teaching them to write effectively through its focus on the writing process, on the use of appropriate grammar and diction, on the use of logic, and on the different methods of essay development. Students will also learn to read, and think, more critically.

### II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

- A. <u>Required Course Materials:</u>
  - ✓ College Writing Skills with Readings 9th edition John Langan
  - ✓ Scantrons! (blue, DataLink 1200)
- B. <u>COURSE ATTENDANCE</u>: "Punctual and regular class attendance is required of all students attending South Plains College. There are no excused absences. Students are responsible for all classwork covered during absences. Any student who misses four consecutive days, or **six (6) days** total, will be dropped from the class. Anytime absences become excessive, and, in the instructor's opinion, minimum course objectives cannot be met, students may be dropped." (*SPC General Catalog*) However, students whose absenteeism becomes excessive should not count on the instructor to initiate the drop process. <u>Three (3) tardies equal one absence</u>. Tardies may be counted as absences if they are prolonged or excessive. Since extensive class time is devoted to inclass assignments, students not working on class assignments may be counted absent.
- C. <u>ACADEMIC INTEGRITY</u>: The guidelines for academic integrity set forth in the current South Plains College catalog will be followed, but perhaps one specific category should be addressed here: plagiarism and cheating. According to the SPC catalog, "Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers." Failure to comply with this policy will result in a **zero** (0) for the assignment and can result in an "F" for the course if circumstances warrant.

Except in extreme cases, disciplinary action in cases of cheating or plagiarism will be handled by and at the discretion of the instructor and, if necessary, in consultation with the departmental chairperson. Depending on the nature and the severity of the problem, individual instructors may assign penalties from zero for the assignment to an "F" in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.

- D. <u>GRADING STANDARDS</u>: Individual assignments have specific grading criteria, but this list outlines the basic grading standards.
  - On topic. All papers must clearly follow the assigned topic. Paper which are off topic receive no credit (0).
  - **Mechanics.** All assignments should follow the conventions of standard, written English, with emphases on grammar, spelling, punctuation and capitalization
  - **Structure**. All papers should follow basic essay structure with an effective thesis, appropriate topic sentences, specific details and a short conclusion.
  - Content. Papers are evaluated on how effectively ideas are communicated.
- D. GRADING POLICY: Final course grades will be calculated using the following percentages:

•	5 Essays @ 10% each	50%
•	The work book	10%
•	The Mid-term exam	10%
•	10 Daily grades @ 1% each	10%
•	Final Exam	20%

E. <u>GRADING SCALE</u>:

100-90=A	Superior
89-80=B	Good
79-70=C	Average
69-60=D	Poor
below 60=F	Unacceptable

progress/repeat = PR (The PR grade will reflect satisfactory attendance, class participation, attitude, and effort throughout the semester. Effort in the class is considered to be completion of each assignment and documented use of on-going assistance from the instructor and the Student Assistance Center. Absences cannot exceed the equivalent of one week of class.)

- F. <u>ASSIGNMENTS/MAKE-UP TEST POLICY</u>: All writing assignments must be completed and turned in no later than the assigned due date.
  - Major tests should be made up as soon as reasonably possible.
  - Daily grades cannot be made up.
  - Late essays are not accepted. (LWINA)

### G. STUDENT RESPONSIBILITIES

- 1. Attend class and be aware of announcements made in class.
- 2. Inform instructor of late arrival immediately after class.
- 3. Complete homework early enough to seek help if needed.
- 4. Be familiar with information in the syllabus, especially attendance, grading, and test policies.
- 5. Take care of personal needs before and after class.
- 6. Keep all electronic devices (iPods, cell phones, etc.) in 'mute' or 'off' mode, and out of sight.

  TEXTING DURING CLASS IS ESPECIALLY PROHIBITED.
- 7. Students are expected to assist in maintaining a classroom environment which is conducive to learning. Inappropriate behavior, including but not limited to any form of distracting or offensive attire or behavior in the classroom shall result in being dropped from the class.
- 8. All written assignments must clearly follow the assigned topic.
- H. <u>ADA STATEMENT</u>: "Students with disabilities, including but not limited to physical, psychiatric or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In

accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Special Services Coordinator. For more information, visit the Special Services Office in Bldg 8, or call 885-3048, ext. 4675."

https://myspc.southplainscollege.edu/ICS/Students/FYI/

### III. COURSE OBJECTIVES

By the end of English 1301, the student should have written a minimum of five, 500-word essays that reflect the ability:

- ✓ To understand writing as a process: that is, writing conceived as a connected and interactive process which includes pre-writing, writing and revision;
- ✓ To apply the principles of writing as a process and the analysis of audience and purpose to writing assignments;
- ✓ To write an essay that follows the principles of unity and coherence and that is appropriately developed to prove a thesis by means of narration, description, illustration, definition, process analysis, cause and effect, comparison / contrast, classification and division, argumentation, and / or persuasion;
- ✓ To write an essay which follows the conventions of standard written English, the criteria for standard written English being those described in the current required handbook;
- ✓ To understand and apply basic principles of critical thinking in the development of exposition and argument.

### **Core Objectives addressed:**

- Communications skills—to include effective written, oral and visual communication
- Critical thinking skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

# FALL, 2019

# **S**YLLABUS

DATE	ASSIGNMENT	PAGES
Mon. Aug. 26 <sup>th</sup>	Introduction to the course Workbook Preview Composition Terms	
Wed. Aug. 28th	Description Description essay assignment sheet Syllabus Quiz	182
	"Take this Fish and Look at It"	online
Mon. Sept. 2 <sup>nd</sup>	Labor day	
Wed. Sept. 4th	The Writing Process English Dept. Essay rubric	ppt
	"Lou's Place"	193
Mon. Sept. 9th	The First and Second Steps Topic Sentence Exercise Punctuating Titles	50
Wed. Sept. 11th	The Third Step	83
-	The Fourth Step	110
	<b>Description Essay Due</b> Narration	203
	"The Lottery" -Jackson	online
Mon. Sept. 16 <sup>th</sup>	Types of Introductions	ppt
	Common Thesis Errors	ppt
	Topic Sentence Exercise "I Became Her Target"	643
Wed. Sept. 18th	The Four Steps in Essay Writing - review	
-	The Four Bases for evaluating an Essay	144
	"Yellow Ribbon"	214
Mon. Sept. 23 <sup>rd</sup>	Narration Essay Due Compare / Contrast Compare / Contrast essay assignment	281
	Specific Examples Exercise	

Wed. Sept. 25 <sup>th</sup>	CASQ Parts of speech "Mayor of Rust"	
Mon. Sept. 30 <sup>th</sup>	Review for the mid-term exam "The Gift of the Magi" – O. Henry	online
Wed. Oct. 2 <sup>nd</sup>	Cause and Effect Process "B24" - Doyle	260 242 online
Mon. Oct. 7 <sup>th</sup>	Definition Topic sentence exercise Division – Classification The Importance of Structure "Barney" - Will Stanton	304 325 online
Wed. Oct. 9th	Hyphenated Words Subject-Verb agreement Mid-term exam review Compare / Contrast Essay Due	ppt 484
Mon. Oct. 14th	Mid-term exam	
Wed. Oct. 16 <sup>th</sup>	Argumentation Importance of the persuasive thesis "The Bet" -Anton Chekov	343 ppt online
Mon. Oct. 21st	Argumentation Fallacies Proofreading practice "Three Passions"	343 ppt 632
Wed. Oct. 23 <sup>rd</sup>	Writing as a Process of Discovery Developing Your Own Writing Style "The Cactus" - O. Henry	Online
Mon. Oct. 28 <sup>th</sup>	Exemplification Parts of speech "The Star" – Arthur C. Clarke	222 ppt Online
Wed. Oct. 30th	Workbook catch up day	
Mon. Nov. 4 <sup>th</sup>	Proofreading Practice Types of Paragraphs Topic sentence exercise "Dad"	233

Wed. Nov. 6 <sup>th</sup>	Argumentation review Persuasion Essay I due!		
Mon. Nov. 11 <sup>th</sup>	Writing a Summary Verbs Proofreading exercise	375 473	
Wed. Nov. 13 <sup>th</sup>	Slang, clichés, jargon & idioms Proofreading practice "The Haunted Boy" -Carson McCullers	ppt	
Mon. Nov. 18th	More on Structure "The Ones Who Walk Away From Omelas" - Ursula K. Le Guin		
Wed. Nov. 20th	Proofreading Practice Pronouns "Shame"	500 636	
Mon. Nov. 25 <sup>th</sup>	Persuasion Essay II due! Adjectives and Adverbs	507	
Wed. Nov. 27 <sup>th</sup>	Thanksgiving! No classes		
Mon. Dec. 3 <sup>rd</sup>	Writing a Research Paper Workbook is Due	413	
Wed. Dec. 5 <sup>th</sup>	Review for the final exam Preview ENGL 1302		
$\underline{Dec.\ 9^{th}-12^{th}}$	The Final Exam!	TBA	

## THE WORKBOOK 4.5

### All workbook entries *must* follow these guidelines:

- ♦ All entries should be double-spaced, using a 12-point, Times New Roman font with standard 1 inch margins.
- Each entry should begin with a heading that includes your name and class.
- ◆ Points will be deducted for improper formatting (*max. 10*).
- ♦ Workbook entries must contain a minimum of 350 words and a maximum of 800 words.

### **JOURNALS:**

- ♦ All journal entries should have a distinct introduction, with the thesis underlined, separate body paragraphs and a short conclusion.
- ♦ All journal entries must follow one of the assigned topics, and submitted in the order they are assigned.
- Be sure that each entry is numbered correctly.
- All journal entries must have a heading in the upper left-hand corner:

Fly, Joseph English 1301-200 November 30<sup>th</sup>, 2019

◆ All journal entries should have a number as a part of the original title. For example: Journal Entry # 1: My Super Power (Don't use the topic as the title!)

### GRADING:

You must submit at least 2,000 words to make an 'F.' Anything less than 2,000 words will receive a zero (no credit). Submissions between 2,000 and 3,000 will receive an 'F'.

Workbooks in the 3,000 - 4,000 range will receive a 'D', 4,001 - 5,000 = 'C',

$$5,001 - 6,000 =$$
 'B' and  $6,001 - 7,000 =$  'A'.

$$3,000 + = 60$$
 points

$$4,001 + = 70 \text{ points}$$

$$5,001 += 80 \text{ points}$$

$$6,001 + = 90 \text{ points}$$

$$7,000 = 100 \text{ points!}$$

### JOURNAL TOPICS

- **1.** As a college student, what is the one best thing you can do for yourself?
- 2. If you were guaranteed completely honest responses to three questions about yourself, what would you want to know, and why?
- **3.** Will your parenting style be similar to, or different from, your parents'?
- **4.** Describe three weird or unusual things that you like.
- **5.** Which book has made the biggest impact on your life? Why?
- **6.** In what ways does travelling for pleasure benefit people?
- 7. In your experiences, what are the biggest differences between high school and college?
- **8.** What is your least favorite holiday? Why?
- **9.** Should prostitution be legalized? Should adultery be illegal?
- **10.** What is your proudest personal achievement?
- **11.** What are five websites you visit often, and why?
- 12. Should the federal minimum wage be based on age, number of dependents or kept as a single flat rate?
- 13. If you have a deep religious faith, what would it take to make you question it? If not, what would it take to make you believe?

- **14.** If money were not an issue, would you be an early adopter of new technology? Why, or why not?
- **15.** When has your life changed as the result of seemingly random influence?
- **16.** Will college change who you are, or cement it?
- **17.** The world is so complex, no one can possibly understand it. Agree or disagree?
- **18.** If the United States were completed destroyed in an unprovoked nuclear attack, would you want to destroy those who attacked us?
- **19.** What do you consider to be a 'perfect' evening?
- **20.** Would you have a healthy, loving pet put to sleep for \$50,000?
- **21.** What do you believe are the chief reasons for students' academic failure in college?
- **22.** The president of your college wants to get rid of spring break. Write a persuasive essay convincing him / her that it would be a bad idea.
- **23.** What do you think are the major causes of divorce?
- **24.** What do you believe are the chief reasons for academic success in college?
- **25.** Honestly, do you believe that television has done more harm than good to most Americans? Should television be banned or restricted?