

**South Plains College**  
**NCBI 0100: Non Course-Based Integrated Reading & Writing**  
**Fall 2021 Syllabus**

**Instructor:** Mrs. Kim Holland, Adjunct Instructor of ESOL  
**Location:** Library Building, Third floor, Room 336  
**Class schedule:** Weekly assignments are due each Thursday by 11:59 PM  
**Office:** Communications Building Room 103, SPC, Levelland Campus  
**Office Hours:** Monday and Wednesday 9:30-11:00 AM by appointment  
**Office Phone:** 806-716-2431  
**Email:** kholland@southplainscollege.edu

**Department:** English and Philosophy

**NCBI (NON COURSE BASED INRW) 0100 Course Description:** Topics include vocabulary, grammar, and pronunciation. Students will work independently on weekly assignments using the Pronunciator language learning platform. This course is designed for students who have not passed the TSIA and are not native English speakers. The purpose of the course is to prepare students for the co-requisite ENGL1301 + INRW 0300. This is a one-unit, pass/fail course, and will not satisfy graduation requirements.

**Learning Objectives:**

1. Expand vocabulary knowledge, including individual words and phrases
2. Improve grammar knowledge and skills in the areas of verb conjugation, parts of speech, and determiners
3. Improve pronunciation to facilitate understanding and communication with American English speakers

**Textbook:** No textbook is required for this course.

**Supplies:** Students must have consistent access to a computer and internet in order to complete this course. Students who do not have a laptop can check one out at the SPC Library.

**Attendance:** Attendance will be measured by completing weekly assignments on time.

**Grading:** This course will be graded on a pass/fail basis. Once the student has completed the course with at least 90% mastery, the student will have earned a grade of P, indicating “passing” for the course. If the student does not achieve a 90% level of mastery, the student will have earned a grade of F and will be required to complete the course again.

**Remind:** All students need to sign up for Remind, which will send class updates/notifications directly to your phone (or via email, if you do not have a Smart Phone). Instructions on how to register for the notifications can be found on Blackboard in our class under Course Documents. This is also the quickest way for you to communicate with me if you have a question or need anything.

### **Taking the initial diagnostic test**

During the first week, students will go to <https://vocabsize.com/172174> and enter access code 0300. Be sure to type your name when prompted. This is just to give me an idea on your current vocabulary knowledge and is not graded based on your score. On each screen you will see a word, then the word used in a sentence. You will select the best definition from a few choices. Just do your best and if you don't know a word, make your best guess, and keep going. At the end it will ask you a few questions about your background, then you will submit the assessment.

### **Accessing the Pronunciator Learning Module**

Look on our Blackboard page under Course Documents for detailed instructions for signing up to use Pronunciator. The first time you register, you **MUST** follow these instructions and log on through the link under Homework on our Blackboard page. After that, once you are registered, you can go to [pronunciator.com](http://pronunciator.com) or click the link under Homework on our Blackboard page. Be sure to write down the username and password you choose, so you will be able to access the class. Please contact me immediately if you are unable to register or find our class on Pronunciator.

**Policies regarding COVID-19:** The Centers for Disease Control and Prevention (CDC) recommends the following measures to protect against the spread of COVID-19: wear a face covering, get vaccinated against COVID-19, stay at least 6 feet away from people you don't live with, wash your hands often or use hand sanitizer made with at least 60% alcohol, cover coughs and sneezes with a tissue (then throw it away), and avoid close contact with those who are sick. Per Governor Abbott's order, *face coverings and vaccinations will not be required, but they are encouraged*. Students who believe they have been exposed or may be COVID-19 positive, must contact Health Services, DeEtte Edens, BSN, RN at (806)716-237-2376 [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu)

If you are experiencing any of the following symptoms, please do not attend classes, and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Disability Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must

provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Nondiscrimination Policy:** The instructor will not discriminate on the basis of age, color, disability, ethnic background, gender, national origin, race, religion, sexual orientation, or veteran status.

**Diversity Policy:** In this class, the instructor will endeavor to establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all participants to learn about others, about the larger world, and about themselves.

**Pregnancy Accommodations Statement:** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Chris Straface, Director of Health and Wellness at 806-716-2362 or email [cstraface@southplainscollege.edu](mailto:cstraface@southplainscollege.edu) for assistance.