

South Plains College ENGL 0301

Department: English and Philosophy

Discipline: English

Course Number: ENGL 0301

Course Title: Basic Developmental English

Campuses: Plainview

Instructor: Deborah Zacher

Office: Plainview Center Front Office

Office Hours: By Appointment

Office Phone: 806-716-4330 (voice mail available) **E-mail Address:**
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Course Description: This is a course in fundamental English for students whose TSIA2 ELAR test scores and/or TSI Writing test scores are in the basic level (ABE/DL 1-3) range or who are selected to participate based on their score on another writing placement test. ENGL 0301 is designed to help students begin to develop college-writing skills and focuses on idea generation, organization, drafting, revision, and utilization of Standard English. The course provides a basic review of English grammar, focusing on spelling, punctuation, correct word choice, and various types of sentence construction, and covers major errors, such as fragments, run-on sentences, subject-verb agreement, and pronoun errors. It also provides practice in writing and revising various types of paragraphs.

Credit: 3 **Lecture:** 3 **Lab:** 0

Student Learning Outcomes: Upon successful completion of this course, students will:

1. Compose a variety of paragraph-length texts that demonstrate clear focus, the logical development of ideas, and the use of appropriate language that advances the writer's purpose.
2. Determine and use effective approaches and rhetorical strategies for given writing situations.
3. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
4. Evaluate relevance and quality of ideas and information to formulate and develop a claim.
5. Develop and use effective revision strategies to strengthen the writer's ability to compose college-level writing assignments.
6. Edit writing to conform to the conventions of standard English.

Textbook: *Grassroots with Readings: The Writer's Workbook*, by Susan Fawcett, 12th edition, 2019. Published by Cengage.

Ebook only ISBN: 9781337614801

Ebook + Mindtap ISBN: 9781337614825

Supplies: Access to computer with printer and internet access

Grading Policy: The following grades will be assigned when:

A - 90% or better is achieved on graded work; you have made excellent progress in writing skills.

B - 80% or better is achieved on graded work; you have made good progress in writing skills.

C - 70% or better is achieved on graded work; you have made fair progress in writing skills.

D - 60% or better is achieved on graded work; you have made minimal progress in writing skills.

F - 59% or less is achieved on graded work; and/or you have not achieved or attempted to make progress in writing skills.

If a final grade is border-line, I may take attitude and absences/tardies into consideration when deciding whether to assign the higher or lower letter grade. **Regardless of a student's final average, I reserve the right to assign a grade of C or better only if I believe a student can be successful in INRW 0300+ENGL 1301.**

Students must earn a C or better in ENGL 0301 in order to be eligible to move to the next level, which is INRW 0300 + ENGL 1301 Corequisite Courses.

Grade Calculation

Paragraph 1	20%
Revision of Paragraph 1	5%
Paragraph 2	20%
Revision of Paragraph 2	5%
Paragraph 3	20%
Quizzes, Homework, Assignments	20% (2 lowest homework grades will be dropped)
Final Exam	10%

*You need to check your current grades and course average at least once a week in Blackboard. Click on **My Grades***

In-Class Paragraph Writing

All paragraphs are created and typed/handwritten during class time and in the classroom.

*Normally three class periods are provided for writing one paragraph, with guided instruction and one-on-one feedback from me on each step. **I reserve the right to require a student to rewrite a paper if I suspect that cheating or plagiarism has occurred.***

Online Homework – Cengage MindTap

Your weekly homework assignments will be accessed through Blackboard and must be completed by 11:59 PM on Wednesdays. The homework assignments will be completed on the internet at a website called Cengage MindTap. I will help you register during the first two weeks of class. If you do not have a computer at home with reliable internet access, you will need to make plans to use a computer lab on campus. Resources are available for those who need help with reliable internet or computers. Please contact me immediately if you run into any issues. I am here to help!

Student Responsibilities: Students are expected to

1. Be on time and regularly attend class
2. Be responsible for the learning process, including preparation for class, such as reading and homework; participation in class discussions, including asking relevant questions; getting assignments and/or notes if absent; and accepting responsibility for not understanding an assignment or failing an assignment
3. Be responsible for having an appropriate attitude and using appropriate language in academic environments; not use condescending, inflammatory, threatening, or profane rhetoric, whether verbally or in written form, in academic environments
4. Have respectful behavior toward instructor and classmates in order to contribute to the atmosphere necessary for learning
5. Be responsible for courteous actions to others, especially by putting away cell phones and other distractions while in class
6. Be responsible for writing down all grades and applying them to the grading scale used for the class, which is shown in the course's policy statement/syllabus
7. Submit all assignments in accordance with due dates, formats, and requirements
8. Avoid all forms of cheating and plagiarism on all assignments, including improper collaboration
9. Ask questions when something is unclear.

Attendance Policy:

1. I expect you to be on time for class. Tardiness is disrespectful to your classmates and of me.
2. You will be dropped from the course after you have accumulated 5 consecutive absences or 6 non-consecutive absences. If you are dropped from the course, you may not be reinstated.
3. All students are dropped from the course with an F.
4. If you accumulate excessive absences after April 28, 2022, (last day to drop a course), you will receive an F for the course.
5. On the other hand, if you have 0-2 absences during the entire semester, have at least a "C" in the class, and tardiness has not been a problem, OR if you have an "A" average, you may be exempted from the final exam. If your course average is below 70% (C) at the end of the semester, you will be required to take the final exam no matter what your attendance record is.
8. Students involved in school-sponsored activities need to show me their documentation from the appropriate coach/sponsor before they are absent from class. Students will make arrangements at that time for completing any in-class assignments they may miss.

Plagiarism and Cheating: Students are expected to do their own work on all projects, quizzes, assignments, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;

3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

Student Code of Conduct Policy: Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

Disability Statement: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Nondiscrimination Policy: The instructor will do his or her best not to discriminate on the basis of age, color, disability, ethnic background, gender, national origin, race, religion, sexual orientation, or veteran status.

Diversity Policy: In this class, the instructor will endeavor to establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all participants to learn about others, about the larger world, and about themselves.

Title IX Pregnancy Accommodations: If you are pregnant, or have given birth within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations, you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Crystal

Gilster, Director of Health and Wellness at 806-716-2362, or email cgilster@southplainscollege.edu for assistance.

Campus Concealed Carry: Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: (http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php). Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Consistent with the latest CDC recommendations, we have revised our guidance for students, faculty, and staff who have a known exposure or have tested positive. Anyone with a known exposure should wear a mask for 10 days and should seek a COVID-19 test on day five after exposure. If you test positive or develop symptoms, you should immediately self-isolate and seek a COVID-19 test. Please immediately notify your instructor, supervisor, and DeEtte Edens, Associate Director of Health and Wellness, any time you test positive for COVID-19. Anyone who tests positive is required to self-isolate for five days. Following the five-day isolation period, if you are asymptomatic or your symptoms are resolving, you may return to work or class but should wear a mask for five additional days. If you are still symptomatic, please contact DeEtte Edens at dedens@southplainscollege.edu or 806-716-2376 prior to your return date.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

English 0301 Sample Calendar

Week 1	Course Syllabus Blackboard login and navigation How to Email Your Instructor Begin Email Writing Assignment MindTap Pre Test
Week 2	Spelling Improvement Omitted Words and Letters Commonly Confused Words
Week 3	Parts of Speech Subjects, Verbs, Prepositional Phrases
Week 4	Fragments Run-ons
Week 5	An Introduction to Writing The Writing Process
Week 6	Four Steps for Writing, Four Bases for Revising Exemplification Paragraph Assignment Day 1: Choose topic, brainstorm, cluster paragraph 1 in class
Week 7	Day 2: Outline, write paragraph 1 in class Day 3: Type, revise paragraph 1 in class
Week 8	Sentence Combining/Sentence Variety Standard English Verbs Irregular Verbs (ex. lie, lay; sit, set)
Week 9	Subject-Verb Agreement Consistent Verb Tense Revision of Paragraph 1
Week 10	Cause or Effect Paragraph Assignment Choose topic, brainstorm, cluster Paragraph 2 in class Outline, type Paragraph 2 in class
Week 11	Type, revise Paragraph 2 Pronoun Reference, Agreement, and Point of View
Week 12	Pronoun Types Faulty Parallelism
Week 13	Apostrophes Commas Revision of Paragraph 2
Week 14	Argumentation Paragraph Assignment Choose topic, brainstorm, cluster Paragraph 3 in class Outline, type Paragraph 3 in class
Week 15	Type, revise Paragraph 3 in class Final Exam Review Make-up Paragraph (only with instructor approval)
Week 16	Final Exam