

**COURSE SYLLABUS**

**VNSG 1219.152 (2:2:0)**

**LEADERSHIP  
AND  
PROFESSIONAL DEVELOPMENT**

**Vocational Nursing**

**Health Occupations**

**Technical Education Division**

**Plainview Extension Center**

**SOUTH PLAINS COLLEGE**

**Summer - 2020**

**PLAINVIEW**

**COURSE SYLLABUS**

**COURSE TITLE:** VNSG 1219.152 (2:2:0) – LEADERSHIP &  
PROFESSIONAL DEVELOPMENT

**INSTRUCTOR:** Suzanne Griffin, A.A.S., A.D.N., R.N.  
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**OFFICE HOURS:** M 1100 – 1200 & 1300 – 1600  
T 1300 - 1600  
WTRF (By Appointment)

***SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE***

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**COURSE DESCRIPTION:**

This course is the study of the importance of professional growth. Topics include the role of the licensed vocational nurse in the multidisciplinary health care team, professional organizations and continuing education.

**COURSE LEARNING OUTCOMES:**

The student will describe the role of the licensed vocational nurse in accordance with the Nurse Practice Act for the State of Texas, demonstrate applied knowledge of content found within the Texas BON website and demonstrate competency on the Texas Nursing Jurisprudence Examination administered by the BON.

**COURSE COMPETENCIES:**

The student must complete this course with a grade of 77% or above based on the following objectives:

1. Develop a responsible approach to ethical and legal behaviors in the practice of vocational nursing.
2. Demonstrate knowledge and application of the Nurse Practice Act for the State of Texas.
3. Identify the roles and responsibilities of the nurse in the provision of health care within the legal parameters of the State of Texas.
4. Recognize the distinction between the legal-ethical principles of assignment and delegation in planning nursing care for clients and families.
5. Identify and demonstrate the application of responsibility and accountability to the practice of vocational nursing.
6. Develop skills that contribute to the smooth transition from student to employee.
7. Explore purposes and functions of various nursing organizations.
8. Pass the Texas BON Jurisprudence Exam as outlined by the board – this course will prepare you for success in meeting this BON licensure requirement.

**ACADEMIC INTEGRITY:**

Refer to Plainview Student Handbook and the SPC Catalog.

**SCANS & FOUNDATIONS SKILLS:**

C – 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17

F - 1, 2, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17

**VERIFICATION OF WORKPLACE COMPETENCIES:**

NCLEX-PN Licensure Exam eligibility following successful completion of the one-year vocational nursing program.

(Passage of Jurisprudence Exam and completing the ATI – Nursing Management Proctored Assessment)

**TEXTBOOK:**

Knecht, Patricia, PhD, RN, ANEF (2017) Success in Practical/Vocational Nursing – From Student to Leader, 8<sup>th</sup> Edition, Elsevier, St. Louis, Mo.

BON Website: Standards for Practice

ATI Support Materials:

Nursing Leadership and Management 7.0

**ATTENDANCE POLICY:**

Refer to the SPC Catalog and the Plainview VNP Student Handbook. This course is a 2 semester hour course with 4 hours allowable absence.

**COURSE REQUIREMENTS:**

1. Student is expected to read assigned textbook material and be prepared for and participate in class discussion.
2. Complete assigned class and computer lab objectives.
3. Complete ATI Nursing Management Proctored Assessment
4. Successful completion of the Texas Board of Nursing Jurisprudence Exam with copy of certificate to Plainview Nursing Office for student file.

**GRADING:**

Assigned Class and Lab Objectives / ATI	90%
Application Discussions & Presentations	10%
Texas Nursing Jurisprudence Exam (successful completion)	

A	93 - 100
B	84 - 92
C	*77 - 83
D	70 - 74
F	69 and below

\* = passing for all nursing courses

2020

**SCHEDULE OF CLASSES:**

May 19	Course Introduction <a href="http://www.bon.texas.gov">http://www.bon.texas.gov</a> Unit I – Licensure & Regulation in Texas (Objectives) Unit I – Application Discussions & Presentations Assignment <b>Unit I Objectives &amp; Application Assignment Due * 5-26-20 @ 1600</b>
Jun 2	Unit II – Ethics (Objectives) Unit II – Application Discussions & Presentations Assignment <b>Unit II Objectives &amp; Application Assignment Due * 6-9-20 @ 1600</b>
Jun 9	Unit III – Nursing Practice ( <i>Objectives</i> ) Unit III – Application Discussion & Presentation Assignment <b>Unit III Objectives &amp; Application Assignment Due * 6-16-20 @ 1600</b>
Jun 16	Review of Units I, II, and III Class Discussion
Jun 23	Unit IV – Peer Review Unit IV – Application Discussions & Presentations Assignment <b>Unit IV Objectives &amp; Application Assignment Due * 6-30-20 @ 1600</b>
Jun 30	Unit V – Disciplinary Action Unit V – Application Discussions & Presentations Assignment <b>Unit V Objectives Due * 7-7-20 @ 1600</b>
Jul 7	Review of Units IV and V Class Discussion
Jul 14	Q & A Course Content Review for ATI Assessment & NJP Exam
Jul 21	<b>ATI Proctored Assessment – Nursing Management</b>
Jul 30	<b>Final Exam</b> <b>• Texas Board of Nursing Jurisprudence Exam</b>

## **COURSE OUTLINE:**

### **UNIT I LICENSURE AND REGULATION IN TEXAS**

Objectives:

1. Restate the mission of the Texas Board of Nursing (BON).
2. Differentiate the roles and functions of the BON from those of nursing and healthcare specialty associations.
3. Differentiate the role of employer versus role of the board.
4. Discuss the role of the Texas Legislature in relation to the state statutes that relate to nursing.
5. Discuss how the BON Rules relate to the statutes in the Texas Occupations Code.
6. Explain the functions of the board.
7. Explain why a license is required to practice nursing.
8. Locate statutes and rule that protect the title “nurse”.
9. List minimum information required on a name badge.
10. Discuss when a temporary permit is used.
11. Choose appropriate methods of verifying a nurse’s license.
12. List requirements for licensure renewal.
13. Describe the nurse licensure compact.
14. Locate the rule and resource information that lists the CE requirements for license renewal.

### **UNIT II ETHICS**

Objectives:

1. Describe how criminal conduct relates to the practice of nursing.
2. Distinguish ethical conduct in nursing and why it is important.
3. Discuss Rule 213.27, Good Professional Character, and identify the factors used to evaluate whether or not a nurse has these characteristics.
4. Define professional boundaries and the nurse’s role in maintaining them.
5. Identify actions by the nurse that would constitute “boundary violations” as defined by the National Council of State Boards of Nursing.
6. Identify actions by a nurse that could constitute unprofessional conduct and grounds for BON disciplinary action, other than boundary violations.

### **UNIT III NURSING PRACTICE**

Objectives:

1. Identify differences in the nursing process for professional nursing and vocational nursing.
2. Identify who can supervise the nursing practice of a vocational nurse.
3. Explain the purpose of the BON’s position statements, guidelines, and other documents on the BON web page other than the statutes and board rules.
4. Define the nurse’s duty to the patient.
5. Locate appropriate resources a nurse can use to determine what is or is not within his/her individual scope of practice.
6. Discuss the guidelines associated with graduate vocational and graduate nurses and newly licensed nurses; and with nurses transitioning back into practice or to a new practice setting.
7. Differentiate the roles of the LVN and RN.
8. Describe how to use the board’s Six-Step Decision-Making Model for Determining Nursing Scope of Practice.
9. Discuss rule 217.11, Standards of Nursing Practice and identify the standards that apply to all nurses; then differentiate the standards for practice for LVNs, RNs, and RNs with advanced practice authorization.

10. Identify the level of nursing licensure required in Texas in order to delegate tasks to unlicensed personnel.
11. Differentiate training, supervision, and delegation.
12. Articulate the advanced practice nurse's role in delegation.

#### **UNIT IV PEER REVIEW**

##### Objectives:

1. Express the general purpose of peer review.
2. Describe minimum due process for the nurse during incident-based peer review and safe harbor peer review.
3. List the exclusions to the minimum due process requirements in incident-based peer review and safe harbor peer review.
4. Discuss the whistleblower protections when a nurse reports to a licensing board or accrediting body any unsafe practices that potentially exposed patients to a risk of harm.
5. Define a minor incident.
6. Identify the criteria to determine if a minor incident is board reportable.
7. Describe the process for invoking Safe Harbor.
8. Identify the protections provided when a nurse invokes Safe Harbor.
9. List the two situations when a nurse can refuse to accept an assignment when invoking Safe Harbor.
10. List mandatory requirements to be carried out collectively by the nurse and supervisor if the nurse refuses an assignment when invoking Safe Harbor.

#### **UNIT V DISCIPLINARY ACTION**

##### Objectives:

1. Discuss how chemical dependency or related drug conditions, mental illness, or diminished mental capacity can relate to a nurse's fitness to practice.
2. Explain how unprofessional conduct related to the practice of nursing and why it can impact patient safety.
3. Discuss the board's process for investigating complaints against a nurse.
4. Identify board actions that would constitute possible violations of NPA 301.452 and Standard of Nursing Practice in Rules 217.11 and 217.12.
5. Explain how to file a report or complaint regarding a nurse who is believed to have violated some portion of the statutes or rules.
6. Describe conduct by a nurse that is subject to reporting to the BON, versus non-reportable conduct.
7. Discuss the mandatory reporting requirement of a nurse.
8. Identify others who have a mandatory reporting requirement.
9. List the grounds for disciplinary action against a nurse's license authorized in statute.
10. Select possible stipulations of a board agreed order.

##### Additional Student Tools:

[www.NCSBN.org](http://www.NCSBN.org) – Preparing for NCLEX

[www.atitesting.com](http://www.atitesting.com) – Ready-Set-PN Preparing for the NCLEX-PN (e-book)

## SCANS COMPETENCIES

- C-1 **TIME** – Selects goals – relevant activities, ranks them, allocates time, prepares and follows schedules.
- C-2 **MONEY** - Uses or prepares budgets, makes forecasts, keeps records and makes adjustments to meet objectives.
- C-3 **MATERIALS & FACILITIES** – Acquires, stores, allocates and uses materials or space efficiently.
- C-4 **HUMAN RESOURCES** – Assess skills and distributes work accordingly, evaluates performances and provides feedback.

### **INFORMATION – Acquires and Uses Information**

- C-5 Acquires and evaluates information.
- C-6 Organizes and maintains information.
- C-7 Interprets and communicates information.
- C-8 Uses computers to process information.

### **INTERPERSONAL – Works With Others**

- C-9 Participates as members of a team and contributes to group effort.
- C-10 Teaches others new skills.
- C-11 Serves Clients/Customers – works to satisfy customer’s expectations.
- C-12 Exercise Leadership – Communicates ideas to justify position, persuades and convinces others responsibility challenges existing procedures and policies.
- C-13 Negotiates – works toward agreements involving exchanges of resources; resolves divergent interests.
- C-14 Works with Diversity – Works well with men and women from diverse backgrounds.

### **SYSTEMS – Understands Complex Interrelationships**

- C-15 Understands Systems – Knows how social, organizational, and technological systems work and operate effectively with them.
- C-16 Monitors and Corrects Performance – Distinguishes trends, predicts impacts in system operations.
- C-17 Improves Designs Systems – Suggests modifications to existing systems and develops new or alternative systems to improve performance.

### **TECHNOLOGY – Works With a Variety of Technologies**

- C-18 Selects Technology – Chooses procedures, tools, or equipment, including computers and related technologies.
- C-19 Applies Technology to Task – Understands overall intent and proper procedures for setup and operation of equipment.
- C-20 Maintains and Troubleshoots Equipment – Prevents, identifies, or solves problems with equipment.



## FOUNDATION SKILLS

### **BASIC SKILLS – Reads, Writes, Performs Arithmetic and Mathematical Operations, Listens and Speaks**

- F-1 Reading – Locates, understands and interprets written information in prose and in documents such as manuals, graphs and schedules.
- F-2 Writing – Communicates thoughts, ideas, information and messages in writing and creates documents such as letters, directions, manuals, reports, graphs and flow charts.
- F-3 Arithmetic – Performs basic computations; uses numerical concepts such as whole numbers, etc.
- F-4 Mathematics – Approaches practical problems by choosing appropriately from a variety of mathematical techniques.
- F-6 Speaking – Organizes ideas and communicates orally.

### **THINKING SKILLS – Thinks Creatively, Makes Decisions, Solves Problems, Visualizes and Knows How to Learn and Reason**

- F-7 Creative Thinking – Generates new ideas.
- F-8 Decision Making – Specifies goals and constraints, generates alternatives, considers risks, evaluates and chooses best alternative.
- F-9 Problem Solving – Recognizes problems, devises and implements plan of action.
- F-10 Seeing Things in the Mind’s Eye – Organizes and processes symbols, pictures, graphs, objects and other information.
- F-11 Knowing How to Learn – Uses efficient learning techniques to acquire and apply new knowledge and skills.
- F-12 Reasoning – Discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem.

### **PERSONAL QUALITIES – Displays Responsibility, Self-Esteem, Sociability, Self-Management, Integrity and Honesty**

- F-13 Responsibility – Exerts a high level of effort and perseveres toward goal attainment.
- F-14 Self-Esteem – Believes in own self-worth and maintains a positive view of self.
- F-15 Sociability – Demonstrates understanding, friendliness, adaptability, empathy and politeness in group settings.
- F-16 Self-Management – Assesses self accuracy, sets personal goals, monitors progress and exhibits self control.
- F-17 Integrity / Honesty – Chooses ethical courses of action.

**SCANS FOUNDATION AND COMPETENCY SKILLS (by course)**

<b><u>Foundations; (F)</u></b>		<b><u>Competencies:</u></b>
<b><u>(C)</u></b>		
ECON 230:	1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 17	2, 15
ENGL 1301	1, 2, 5, 7, 8, 9, 11, 12, 13, 15, 16, 17	5, 6, 7, 8
1302	1, 2, 5, 7, 8, 9, 11, 12, 13, 15, 16, 17	5, 6, 7
GOVT 2301	1, 2, 10, 11, 12, 17	15
HIST 1302	1, 2, 5, 10, 11, 12, 17	15
MATH1314	3, 4, 9, 10, 11, 12	—
PSYC 2301	1, 2, 10, 11, 12, 15, 16, 17	4, 14
READ 1314	1, 2, 5, 7, 8, 9, 10, 11, 12, 15, 17 12, 13, 14, 15	1, 5, 6, 7, 8, 9, 10,
SPCH 1321	2, 4, 5, 6, 7, 8, 9, 10, 13, 14	1, 5, 6, 7, 14
SOC 1301	1, 2, 5, 8, 9, 10, 11, 12, 15, 16, 17	4, 14
PHYS 1315	1, 2, 4, 10, 11, 12	—

**Example for PSYC: Scans:** Foundation Skills: 1, 2, 10, 11  
Competencies: 4, 13

## **Syllabus Statements:**

### **4.1.1.1. Diversity Statement**

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

### **4.1.1.2. Disabilities Statement**

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

### **4.1.1.3 Non-Discrimination Statement**

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

### **4.1.1.4 Title IX Pregnancy Accommodations Statement**

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must

submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or email [cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

#### **4.1.1.5 OPTIONAL STATEMENT - Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at:

<http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.



**Plagiarism Declaration  
Department of Nursing  
South Plains College  
(VNSG 1219)**

By signing this plagiarism declaration I acknowledge that I have received a copy of the honesty policy and been made aware that the penalty for plagiarism is dismissal from the program.

**Examples of student plagiarism<sup>1</sup>**

- Copying material without quotes, in-text citations, and/or referencing
- Paraphrasing content without in-text citation and/or referencing
- Copying ideas, words, answers, exams, or shared work from others when individual work is required
- Using another's paper in whole or in part
- Allowing another student to use one's work
- Claiming someone else's work is one's own
- Resubmitting one's own coursework, when original work is required (self-plagiarism)
- Falsifying references or bibliographies
- Getting help from another person without faculty knowledge or approval
- Purchasing, borrowing, or selling content with the intent of meeting an academic requirement for oneself or others

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Smith, L. Conquering plagiarism in nursing education. *Nursing 2016*. 2016; 46(7):17-19.