

South Plains College
Common Course Syllabus: MATH 0314 / Math 1314

Department: Mathematics, Engineering, and Computer Science

Discipline: Mathematics

Course Number: MATH 0314

Course Number: MATH 1314

Course Title: College Algebra Support Course

Course Title: College Algebra

Available Formats: conventional/flex and internet

Campuses: Levelland, Reese, Plainview, Lubbock Center

0314 Course Description: Math 0314 is to be taken concurrently with MATH 1314. Background topics which are necessary for a student to successfully complete MATH 1314 will be covered, with an emphasis on fractions, factoring polynomials, functions, exponents, and operating with radical and rational expressions.

1314 Course Description: In-depth study and applications of polynomial, rational, radical, exponential and logarithmic functions, and systems of equations using matrices. Additional topics such as sequences, series, probability, and conics may be included.

Prerequisite: Minimum score of 340 on the TSIA, or a successful completion with a grade of 'C' or better in MATH 0315, or a successful completion of NCBM-0105.

0314 Credit: 3 **Lecture:** 3 **Lab:** 1

1314 Credit: 3 **Lecture:** 3 **Lab:** 1

This course partially satisfies a Core Curriculum Requirement: 0314 - None
 1314 - Mathematics Foundational Component Area (020)

Textbook/Supplies: Please see the instructor's course information sheet for specific supplies.

Core Curriculum Objectives addressed:

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Empirical and quantitative competency skills**—to manipulate and analyze numerical data or observable facts resulting in informed conclusions

0314 Student Learning Outcomes: Upon completion of this course and receiving a passing grade, the student will be able to:

1. Define, represent, and perform operations on real numbers.
2. Use order of operations and exponent rules to simplify an expression.
3. Add, subtract, multiply, and divide polynomials.
4. Recognize, understand, and analyze features of a linear equation and a function.
5. Recognize and use algebraic properties, concepts, procedures (including factoring), and algorithms to combine, transform, and evaluate absolute value, polynomial, rational, and radical expressions.
6. Identify and solve linear and absolute value equations.
7. Identify and solve linear inequalities.

1314 Student Learning Outcomes: Upon completion of this course and receiving a passing grade, the student will be able to:

1. Demonstrate and apply knowledge of properties of functions, including domain and range, operations, compositions, and inverses.
2. Recognize and apply polynomial, rational, radical, exponential and logarithmic functions and solve related equations.
3. Apply graphing techniques.
4. Evaluate all roots of higher degree polynomial and rational functions.
5. Recognize, solve and apply systems of linear equations using matrices.

Student Learning Outcomes Assessment: A pre- and post-test questions will be used to determine the extent of improvement that the students have gained during the semester

Course Evaluation: There will be departmental final exam questions given by all instructors.

Attendance/Student Engagement Policy: Attendance and engagement are the most critical activities for success in this course. The instructor maintains records of the student's attendance and submission of assignments throughout the semester. The student is expected to attend at least eighty percent (80%) of the **total** class meetings **and** submit at least eighty percent (80%) of the **total** class assignments to have the best chance of success. If the student fails to meet these minimum requirements, the instructor may remove the student from the class with an X, upon their discretion, to help the student from harming their GPA. If the student cannot receive an X, the instructor will assign an F.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain an unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

COVID Syllabus Statement: It is the policy of South Plains College that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. There will be no requirement for face coverings at any location on any South Plains College campus or classroom. Faculty, staff, or students may continue to wear a mask voluntarily, but there will be no requirements for face coverings in any circumstance.

COVID Syllabus Statement (cont.): If you are experiencing any of the following symptoms please do not attend class and either seek medical attention or get tested for COVID-19.

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please also notify DeEtte Edens, BSN, RN, Associate Director of Health & Wellness, at dedens@southplainscollege.edu or 806-716-2376.

Student Code of Conduct Policy: Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

Diversity Statement: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences, and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Disability Statement: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Nondiscrimination Policy: South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Title IX Pregnancy Accommodations Statement: If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To [activate](#) accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or [email cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

Campus Concealed Carry: Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a

Assignments and Grades

Tutoring: You have access to free tutoring through SPC. Click on the resources tab in Blackboard. If you visit with a tutor, please share with them the work shown in my videos, so they can help you with the correct steps.

General Info / Extension of deadlines: Please make note of all deadlines on the schedule in Blackboard. There are no extensions on any deadlines for any reason, so do not ask. You should ALWAYS stay a few days ahead of schedule (preferably a week ahead) so that if you have any issues, it can be resolved before the deadline. Issues cannot be resolved after the deadline. You must give me 24 hours to fix any issues. NEVER wait until the last minute to complete an assignment. Computers seem to have issues when you are in a hurry to meet a deadline. **Internet provider issues or any computer problems do not constitute excuses for late submission of work. You must have a reliable computer and reliable internet service.**

Lesson Videos and Notes: In Blackboard, you will find lesson videos and notes for every section. You need to print the notes and watch the videos to fill in the notes. If you are using another resource to learn the material, I may not be able to help you. You will not receive partial credit on your exams if I cannot understand your work. I may randomly ask you to scan and upload your notes for extra credit.

Scanning Assignments: You will need to scan and upload your work as a PDF file into Gradescope to turn it in. Each assignment can be multiple pages, but it must be ONE file. There are many free apps you can use to scan and upload your work like the notes app and the Onedrive app. Make sure to practice several times before you start uploading.

Homework: In Blackboard, you will find homework for all sections covered in the course. Homework should be completed on notebook paper with all work shown. The answers are listed so you can check your answers and make sure you are working the problems correctly. Homework is for practice only and will not be counted as a grade. It will prepare you for labs and tests. I may randomly ask you to scan and upload your homework for extra credit.

Labs: Labs will be given throughout the semester. The work on labs must follow the work on the videos to receive credit. The dates for all labs are located in the outline in Blackboard. THREE lab grades will be dropped at the end of the semester. There will be a deduction of 25%, per day, on all late labs if you miss the deadline.

Unit Exams: There will be an exam after every unit. All unit exams will be proctored using the Proctorio program. Before you start an exam, you will need to print the template for the exam. (Exam 1 is the exception. You will not be allowed to use anything on Exam 1.) Once you hit begin in Blackboard, you will have 5 minutes to print the exam. You may leave camera view, but you must leave your cell phone and calculator on your desk while you get the printout. Make sure the printer is working before you hit begin because if you take longer than 5 minutes, you may receive a zero on your exam. You must show all work on the printout. Exam work will be uploaded into Gradescope **BEFORE** you submit your exam in Blackboard. I must see you upload your exam in Gradescope on the video. You must complete the entire exam at one time, and you are allowed only ONE attempt. You may not save it and come back to it at a later time. ONE exam will be dropped at the end of the semester. There will be a deduction of 25%, per day, on all late exams if you miss the deadline.

Final Exam: There will be a mandatory comprehensive final exam at the end of the semester. The Final Exam will be proctored using the Proctorio Program. Your exam work **MUST** be uploaded into Gradescope **BEFORE** you submit your exam in Blackboard. I must see you upload your work on the video. You must complete the entire exam at one time, and you are allowed only **ONE** attempt. You may not save it and come back to it at a later time. **There is ONLY one deadline for the final exam. If you miss the deadline, you will receive a zero.** You will not be allowed to complete it late for a deduction.

Guidelines for exams:

***** If any ONE of these guidelines are not followed, you will receive a zero on your exam.

- You must show your workspace in camera view during the entire exam. Your workspace is your desk area along with your face, not just your face.
- You must put your cell phone face down in the camera view at all times and you are not allowed to use it during the exam. It will only be used to scan and upload exam work. Once you pick up your cell phone, you are **NOT** allowed to write anything else on your paper.
- If a calculator is allowed, you must place it in the camera view at all times. You must include a picture of your calculator with your exam work.
- You are not allowed to have another person in the camera view.
- Hats and headphones of any kind are not allowed on any exam.
- If you are taking this class with a relative or anyone that lives with you, you must all take the exams at the exact same time.
- You must have good light so you are easily seen in the video. If it is too dark, I can't see you.
- You will get 5 minutes to print the exam once you hit begin. Once you start working on the exam, you are not allowed to move out of the camera view during the exam.
- Once you are finished with the exam, you **MUST** scan your work as one PDF file with multiple pages and upload into Gradescope. The first pages must be the printed exam and the last pages must be the template. All pages will be numbered so you can scan in order.
- Plug in your computer before starting an exam. If your battery dies, Proctorio will stop.

***If Proctorio stops recording before your exam is complete, you must upload the work you have completed immediately into Gradescope. Do not hold onto the work and email me asking to finish the exam. If your work was uploaded within 10 minutes, I will grade what you have completed. If your work is uploaded more than 10 minutes after recording stops, your work will not be accepted, and you will receive a zero on the exam.

******There are no passwords on any exam, so if you are being asked for a password, then Proctorio is not working correctly.**

******To avoid technology issues, you may come to campus to take any and every exam. The dates are listed on the outline in Blackboard.**

Grading Scale:	Labs	20 %	A: 90 – 100
	Unit Exams	60 %	B: 80 – 89
	Final Exam	20 %	C: 70 – 79
			D: 60 – 69
			F: 59 and below

Math 0314 1314 C151
FALL 2021

Tentative Course Outline -- any changes will be posted in Blackboard
All assignments are due by noon on the date listed in this outline.

Week	Monday	Tuesday	Wednesday	Thursday	Friday
1	Aug 30	Aug 31	Sep 1	Sep 2 1.1, 1.2 Lab due	Sep 3
2	Sep 6 Labor Day	Sep 7 1.3, 1.4 Lab due	Sep 8	Sep 9 Unit 1 Exam due	Sep 10
3	Sep 13	Sep 14 2.1, 2.2 Lab due	Sep 15	Sep 16	Sep 17
4	Sep 20	Sep 21 Unit 2 Exam due		Sep 23	Sep 24
5	Sep 27	Sep 28 Unit 3 Lab	Sep 29	Sep 30	Oct 1
6	Oct 4	Oct 5 Unit 4 Lab	Oct 6	Oct 7	Oct 8
7	Oct 11	Oct 12 Unit 3 & 4 Exam due	Oct 13	Oct 14	Oct 15 Fall Break
8	Oct 18	Oct 19 Unit 5 Lab	Oct 20	Oct 21	Oct 22
9	Oct 25	Oct 26 Unit 6 Lab	Oct 27	Oct 28	Oct 29
10	Nov 1	Nov 2 Unit 5 & 6 Exam due	Nov 3	Nov 4	Nov 5
11	Nov 8	Nov 9 Unit 7 Lab	Nov 10	Nov 11	Nov 12
12	Nov 15	Nov 16 Unit 8 Lab	Nov 17	Nov 18	Nov 19
13	Nov 22	Nov 23 Unit 7 & 8 Exam	Nov 24	Nov 25 Thanksgiving Break	Nov 26
14	Nov 29	Nov 30 Unit 9 Lab	Dec 1	Dec 2	Dec 3
15	Dec 6	Dec 7	Dec 8	Dec 9	Dec 10
16	Dec 13 Final Exam due			Last Day to Drop a class: Dec 2	