

PSYC2314.154

CONTACTING THE INSTRUCTOR

Name Dr. Will Crescioni

Office Location RC405A, Reese Campus

Email	wcrescioni@southplainscollege.edu				
Office Phone	(806) 716-2468				
Office Hours (All office hours will be held via Collaborate)	Monday	Tuesday	Wednesday	Thursday	Friday
	8:30 – 11:00	8:30 – 9:30	8:30 – 11:00	8:30 – 9:30	8:30 – 10:00

INSTRUCTOR AVAILABILITY

Although this is an online class, I am still available to discuss any questions or concerns you may have. Please feel free to reach out to me in any of the following ways.

OFFICE HOURS

Monday, Wednesday, and Friday office hours will be held outdoors on the Reese campus. I will set myself up somewhere outside of building 4. I will have one chair available, which will be set up six feet from my outdoor desk. Both you and I will wear a mask during any meeting. To make physical distancing easier, I will not meet with more than one student at a time.

Tuesday and Thursday office hours will be held immediately before my 9:30 class and immediately after my 11:00 class. These office hours will be held in LC116 (the same room in which those classes meet). You must wear a mask and maintain at least six feet of distance from me during these office hours as well, and I will only meet with one student at a time.

For Tuesday and Thursday office hours, I will only be present in the room if you have made a prior appointment, or if you arrive immediately at 12:15. I will not wait in the room if no one has indicated that they intend to meet with me.

I will also be available for virtual meetings during my office hours. If you are interested in meeting virtually, I encourage you to set up an appointment in advance. Appointments will always take precedence over drop-ins, so

it is in your best interest to schedule an appointment before arriving. If I am unable to make our scheduled appointment, I will make every effort to notify you in advance so that we can reschedule.

If you are unable to make my regular office hours, please email me, and we can work together to find a time that works for both of us.

EMAIL

Many simple matters can be handled over email. My email address is wcrescioni@southplainscollege.edu. Please be sure to read and adhere to the email rules listed below.

I do not check emails on evenings or weekends. If you send me an email between Monday morning and Friday at noon, I will make every effort to respond within 24 hours. Emails sent after noon on Friday will not receive a response until Monday.

PHONE

I will not be using my office this semester, so I am not available to speak on the phone. If you wish to talk you will need to come to office hours or speak with me via virtually.

STUDENT EMAIL

SPC has given all students access to a free email account. Email will be the primary means of communication in this course, and I expect you to check it regularly. **ALL EMAIL COMMUNICATON MUST BE CONDUCTED USING YOUR OFFICIAL SPC EMAIL.** We will often be discussing sensitive or confidential issues over email (e.g. grades). As such, I will not respond to any email other than your official SPC email address. Emails from Gmail, Hotmail, Yahoo!, etc. will not receive a response.

You can access your official SPC email account at <https://office.com>. Use your SPC credentials to log in.

Email Etiquette

All emails must include:

- A meaningful subject line
- Your full name, as it appears on Blackboard
- Your class and section

If you fail to include your name and class in an email, I will not be able to respond to your message.

The following link has some great general tips for composing professional emails:

http://writingcenter.emory.edu/resources/writing_tips_resources/email_etiquette.html

REQUIRED TECHNOLOGY

BLACKBOARD

All work in this course will be completed using Blackboard. All necessary readings and videos are also found on Blackboard. As such, it is essential that maintain regular access to a working computer with a reliable internet connection throughout the semester.

You can access South Plains College's main Blackboard page at <https://southplainscollege.blackboard.com/>. From there, you can see a list of all courses in which you are enrolled, including this one.

WORD PROCESSOR

All written assignments must be typed using a word processor. All SPC students have access to Microsoft Office 365, an online platform that includes Microsoft Word. You are strongly encouraged to use Microsoft Word when composing your written assignments. If you choose to use a different word processor (e.g. Google Docs or Pages), it is your responsibility to convert your file to the appropriate format before submitting. Assignments submitted in the wrong file format will not be accepted.

You can access Office 365 at <https://office.com>. Use your SPC credentials to log in. If you have any difficulty, contact the SPC help desk at <https://www.southplainscollege.edu/instructional-technology/Help.php>

THE COURSE AT A GLANCE

- Thirteen weekly quizzes worth 25 points each and due each Sunday by 11:59 PM
- An essay worth 100 points and due Sunday, November 22nd by 11:59 PM
- A cumulative final exam, worth 100 points and due Sunday, December 6th by 11:59 PM

COURSE EXPECTATIONS

TIME COMMITMENT

In general, a student can expect that one credit hour of coursework will require about three hours of total work each week. Because this class is three credit hours, you should expect to spend at least nine hours each week completing the readings and assignments for this course. This is only an estimate; some students may require more or less time to complete each week's tasks. You should expect, however, to spend several hours each week on this course, and you are encouraged to plan accordingly.

TIMELY COMPLETION OF WORK

All due dates for this class are available in this syllabus. Any changes will be announced via Blackboard. It is your responsibility to keep track of these dates and to ensure that you submit your assignments in a timely fashion. Late work will not be accepted without documentation of an injury, illness, or death in the family that would have substantially impaired the student's ability to complete the assignment in a timely fashion.

Administrative Drop Policy

Due to Financial Aid and South Plains College requirements for participation/attendance, students who fail to maintain satisfactory course participation may be dropped with a grade of "X" from the course. A student who meets the following criteria may be dropped from the course at the discretion of the instructor:

- Having a grade of "C" or lower on the class and one of the following:
 - Missing five or more weekly quizzes.
 - Failing to log in for 14 consecutive days.

ASSIGNMENTS

All work in this course will be completed via Blackboard. You will not submit any work in person or via email. Refer to individual assignments for specific instructions.

CHAPTER QUIZZES

(8 @ 25 points each)

There are a total of 10 learning modules in these course. Each module covers the material from one chapter of the book. After completing the readings for each module, you will complete a quiz that covers the material from that chapter. Chapter quizzes will consist of 25 multiple choice questions. You will have 38 minutes (1 ½ minutes per question) to complete the quiz. You will have two attempts for each chapter quiz, and only your highest attempt will count toward your final grade.

For each attempt, the computer will randomly select 25 questions from a larger question pool. As such, your two attempts are unlikely to be identical.

You are not required to complete both attempts in one sitting. If you wish, you may space out your two attempts. Both attempts must be completed by the posted due date, however.

At the end of the semester, I will drop your two lowest chapter quizzes. Thus, only your eight highest quiz grades will count toward your final grade.

VACCINES AND AUTISM ESSAY

(100 Points)

You will write a 2 – 3 page essay as part of this course. Specific instructions are available on Blackboard.

MIDTERM EXAM

(75 Points)

The midterm exam is a 50-question multiple choice exam. A study guide for the midterm exam will be posted prior to the test week. The midterm will cover material from the first five chapters of the course. You will have 75 minutes (1 ½ minutes per question) to complete the midterm, and you will have only one attempt.

FINAL EXAM

(125 Points)

The final exam is a 75-question multiple choice exam. A study guide for the final exam will be posted prior to finals week. The final exam is cumulative, meaning that material from all 10 previous chapters will be covered on the final. You will have 113 minutes (1 ½ minutes per question) to complete the final, and you will have only one attempt.

QUIZ AND TEST PROCTORING

All quizzes, as well as the midterm and final exam, will be remotely proctored using Proctorio. Quizzes and the final exam are closed note. You may not reference your notes, course videos, or any other external source during the assignments. You must complete all assignments alone. Proctorio is a free browser plugin. To take the quizzes and the final, you will need to be using the Chrome browser with the Proctorio addon installed.

When you start an assessment, Proctorio will close all other open browser windows and tabs and will force your screen into full screen mode. Proctorio will also temporarily disable copying, pasting, and downloading on your computer. Any attempt to open additional tabs or windows, to use the copy/paste functions, or to download may result in your submission being terminated.

To install Chrome, click [here](#).

To install the Proctorio add-on in Chrome, click [here](#).

Again, you will not be able to take the assessments in this class unless you are using the Chrome browser with the Proctorio add-on enabled.

WHAT HAPPENS IF PROCTORIO FLAGS MY TEST?

If Proctorio flags an abnormality in your test attempt (e.g. opening multiple tabs or windows, attempting to copy and paste, trying to click outside the test window), this will not necessarily result in your receiving a zero. I will examine the record of your test personally, and if I determine that you cheated you will receive a zero on the assignment.

MISSED WORK

It is strictly your responsibility to ensure that you turn assignments in on time. All due dates are available both in this syllabus and on Blackboard. In addition, it is your responsibility to ensure that you have access to a working computer with a stable internet connection. Inability to access assignments, quizzes that are submitted unintentionally, and other technical issues will only be accepted as excuses meriting a make-up if the issue was class-wide. Issues stemming from the student's own computer, internet provider, etc. will not be considered valid excuses.

MAKEUP DECISION TABLE

Situation	Resolution
The entire class is unable to access Blackboard at the time the quiz was due.	No action is required on your part. As soon as I am aware of the outage, I will apply an extension to the due date of the quiz for the entire class. I will notify the class once this has occurred.
A student is sick the day the quiz is due, or was in the hospital for more than three days during the week of a topic.	Contact me to schedule a makeup. You will need to provide documentation of a doctor's visit on the due date of the assignment, or of a hospital stay of at least three days during the week of the topic. Note that you must schedule your makeup within one week of the last date indicated on your medical documentation (e.g. if you got out of the hospital on the 4 th , you'd need to schedule your makeup no later than the 11 th).
A student lost a loved one within one week prior to the date a quiz was due.	Contact me for a makeup. You will need to provide documentation in the form of an obituary or funeral program.

A student was caring for a terminally ill loved during the week the quiz was due.	Contact me for a makeup. You will need to provide documentation in the form of a doctor's note for the loved one in question.
A single student is unable to access Blackboard at the time the quiz was due, but other students could access Blackboard.	No makeup given. It is your responsibility to ensure reliable access to the internet throughout the course. See the "Tech Troubleshooting" section for tips.
Blackboard or the course text are unavailable at some point during the week, but not at the time the quiz is due.	No makeup given. Please be sure to download a PDF copy of the book so that, in the unlikely event that the book website goes down, you are still able to complete the readings for the week.
A student was traveling and did not have access to the internet when the quiz was due.	No makeup given. It is your responsibility to ensure access to the internet throughout the semester. If you will be traveling, you should either work ahead to complete your work before leaving, or ensure that you will be able to access the internet at your destination.
A student forgot to submit a quiz prior to the due date.	No makeup given. It is your responsibility to make note of all due dates and to ensure that you complete your assignments in a timely fashion.

ASSIGNMENT/GRADE INQUIRIES

Grades for weekly quizzes will automatically post as soon as you have completed both attempts. Zeroes for missed quizzes must be entered manually by your instructor, and may not appear immediately. If you have any questions or concerns about your grade (e.g. you think a question was wrong; you believe your posted grade is too low; you have a zero but completed the assignment) you must contact me within one week of the due date. If, for example, you contact me at the end of the semester claiming you completed several assignments for which you have zeroes, it will be too late.

GRADING

Your grade in this class will be based entirely on your quizzes, essay, and final exam. Extra credit may be offered to the entire class at the instructor's discretion, but individual extra credit and artificial grade boosts (e.g. "I just need *one more point* to get an A! Please! Pretty please!") will never be offered.

Your current grade will always be accessible to you via Blackboard; I strongly encourage you to monitor your grade throughout the semester and to contact me as soon as you have any concerns. If you get in touch with me early, we can work together to help overcome the obstacles you may be facing; if you wait until the end of the semester it may be too late. Remember, I am here to help – you just need to ask!

Chapter Quizzes (8 @ 25 points)	200 points
Essay	100 points
Midterm Exam	75 points

Final Exam	125 points
Total	500 Points

TECH SUPPORT

It is your responsibility to ensure that you have a working computer with a stable internet connection throughout the course.

TECHNICAL REQUIREMENTS

In order to successfully participate in the course, your computer must meet the following requirements:

- Modern operating system (Windows 7 or later strongly recommended; most content should be compatible with Mac OS and older versions of windows down to XP; Linux is not recommended).
- Modern web browser. I strongly recommend you use Mozilla Firefox or Google Chrome to access the content in this course. Internet Explorer may not interact well with the course content.
 - You can download Mozilla Firefox [here](#).
 - You can download Google Chrome [here](#).
- A modern word processor to complete Unit Projects, such as Microsoft Word. All SPC students receive free access to Microsoft Office 365; go [here](#) for more information.
- A stable, reliable internet connection. High-speed internet (e.g. Cable, DSL, fiber) is strongly recommended.
- For the purposes of Weekly Quizzes, it is strongly suggested that you use a computer with hardwired (e.g. not WiFi) internet access, as this will minimize the risk of an interruption. DO NOT use your browser's forward or back buttons. It is highly recommended that you close all other windows and programs before beginning an assignment. Unless your assignment is interrupted for a reason that affects the entire class (e.g. the server goes down), interruptions will not be considered grounds for a retake of any assignment.
- DO NOT attempt to take any class assignments using a phone or tablet, as your grade will not be recorded.

Should you encounter difficulties technical difficulties throughout the course, please refer to the following sources of help:

BLACKBOARD TECHNICAL SUPPORT

Support for issues relating to Blackboard can be obtained via the "Blackboard Support" link in the course Blackboard page, by visiting https://help.blackboard.com/en-us/Learn/9.1_2014_04/Student, or by calling (800) 424-9299. Issues for which you should use this route include, but are not limited to:

- Inability to access Blackboard page (e.g. page will not load)
- Inability to access specific content within the Blackboard page (e.g. assignments, lecture videos)

OTHER TECHNICAL ISSUES

- If you do not see a grade for an assignment you believe you completed, contact me directly.

- If your computer breaks or your home internet goes out, contact the relevant business (e.g. Best Buy, Office Depot, as well as several local outlets provide computer repair services; your internet service provider can provide troubleshooting related to your home internet service.

TECH CONTINGENCY PLANS

You are responsible for maintaining access to a working computer with a stable internet connection throughout the course. As it is very possible for a computer to break, you should have contingency plans in place in case this happens to you. These can include (but are not limited to):

- Identify at least one friend, family member, or neighbor who has a computer you can borrow if needed.
- If you are a local student, the South Plains College Levelland and Reese Center campuses have computer labs which offer free access to students.
- Most public libraries have at least a few computers that are available to the public.
- Inexpensive replacement computers can be obtained from sites like edealinfo.com, the Amazon marketplace, Newegg, and eBay.
- If you are travelling, many hotels have a small computer lab available to their guests.
- If you know that you will be out of town/without internet access for a certain period of time, be sure to work ahead and complete any assignments that are due during that time before you leave.

ADA STATEMENT

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office.

For More information Contact

Levelland

Linda Young

Disability Accommodations Specialist

1401 S. College Ave.

Levelland, TX 79336

Phone: 806-716-2577

Fax: 806-897-0371

lyoung@southplainscollege.edu

Reese

Dawn Valles

Coordinator of Disability Services Reese

819 Gilbert Drive

Lubbock, TX 79416

Phone: 806-716-4675

dvalles@southplainscollege.edu

DIVERSITY STATEMENT

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

ACCESSIBILITY STATEMENTS

BLACKBOARD

<https://www.blackboard.com/platforms/learn/resources/accessibility.aspx>

COURSE SCHEDULE

Due Date	Day	Topic	Work Due
30-Aug	Sun	Semester Plan Extra Credit	
6-Sep	Sun	Introduction to Lifespan Development	Chapter 1 Quiz
13-Sep	Sun	Heredity, Prenatal Development, Birth	Chapter 2 Quiz
20-Sep	Sun	Infancy and Toddlerhood	Chapter 3 Quiz
27-Sep	Sun	Early Childhood	Chapter 4 Quiz
4-Oct	Sun	Middle and Late Childhood	Chapter 5 Quiz
11-Oct	Sun	Midterm Exam	
18-Oct	Sun	Adolescence	Chapter 6 Quiz
25-Oct	Sun	Emerging and Early Adulthood	Chapter 7 Quiz
1-Nov	Sun	Essay Due	
8-Nov	Sun	Middle Adulthood	Chapter 8 Quiz
15-Nov	Sun	Late Adulthood	Chapter 9 Quiz
22-Nov	Sun	Death and Dying	Chapter 10 Quiz
6-Dec	Sun	Final Exam	

Note: course schedule is subject to change.

COMMON COURSE SYLLABUS

South Plains College requires that the following information be included in all syllabi.

South Plains College

Common Course Syllabus: PSYC 2314

Revised 12/10/2019

Department: Behavioral Sciences

Discipline: Psychology

Course Number: PSYC 2314

Course Title: Lifespan Growth and Development

Available Formats: conventional and online

Campuses: Levelland, Reese, Plainview, Lubbock Center, Online, and Online Dual-Credit

Course Description: Life-Span Growth and Development is a study of social, emotional, cognitive and physical factors and influences of a developing human from conception to death.

Prerequisite: TSI reading compliance for Online

Credit: 3 **Lecture:** 3 **Lab:** 0

Textbook: *Lifespan Development: A Psychological Perspective*, Lally, M. & Valentine-French, S. (2017). This textbook can be accessed for free at the following web address:
<http://dept.clcillinois.edu/psy/LifespanDevelopment.pdf>

This course partially satisfies a Core Curriculum Requirement: Social and Behavioral Science Foundational Component Area (080)

Core Curriculum Objectives addressed:

- **Communications skills**—to include effective written, oral and visual communication

- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Empirical and quantitative competency skills**—to manipulate and analyze numerical data or observable facts resulting in informed conclusions
- **Social Responsibility**—to include the demonstrated knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Student Learning Outcomes: Students who have successfully completed this course are expected to be able to:

1. Describe the stages of the developing person at different periods of the life span from birth to death.
2. Discuss the social, political, economic, and cultural forces that affect the development process of the individual.
3. Identify factors of responsible personal behavior with regard to issues such as sexual activity, substance abuse, marriage and parenting.
4. Explain the biosocial, cognitive and psychological influences throughout the lifespan as an ongoing set of processes, involving both continuity and change.
5. Describe the different developmental perspectives of the major theories of development (i.e. cognitive, learning, humanistic and psychodynamic).
6. Identify examples of some of the cultural and ethnic differences that influence development throughout the lifespan.
7. Discuss the various causes or reasons for disturbances in the developmental process.

Student Learning Outcomes Assessment: Marcie Miller is the faculty member who is responsible for the assessment of the student learning outcomes. She will be sending a list of which SLOs will be assessed for each semester. There are 7 outcomes and these are rotated. Mrs. Miller is also the person responsible for entry of the data into Task Stream for documentation.

Course Evaluation: See the instructor's course information sheet for specific items used in evaluating student performance. However, all courses will have multiple exams and written work that is designated by the instructor of record.

Attendance Policy: Individual instructors will create an attendance policy that is consistent with the “Class Attendance” policies stated in the *SPC General Catalog*: *Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.*

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student’s responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

Plagiarism and Cheating: Students are expected to do their own work on all projects, quizzes, assignments, examinations, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;

3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

Student Code of Conduct Policy: Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

Diversity Statement: In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

Disability Statement: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Nondiscrimination Policy: South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student

Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Title IX Pregnancy Accommodations Statement If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or [email cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.